The Faculty Senate meeting was called to order by Chair Ehnenn at 3:15 pm in the William Strickland Conference Room in I.G. Greer on Monday, March 19, 2012. Senators Fisher, Gonzales, Hoffman, Mercer-Ballard, Osmond, and Ramey were excused.

I. Announcements

A. Chair Ehnenn welcomed senators and asked visitors to introduce themselves. Visitors were Dr. Bobby Sharp (IRAP), Mr. Dayton Cole (University Attorney), Ms. Georgie Donovan (LIB/SACS), Lauren Estes (SGA President), John Secrest (SGA), and Mr. Steven Hatley (SGA).

B. Chair Ehnenn thanked Senators and faculty for attending the March 2, 2012 General Faculty meeting.

C. The Faculty Senate office is accepting nominations from the current Faculty Senate for the 2012-2013 Faculty Senate Executive Board positions (Chair, Vice Chair, and Secretary). Chair Ehnenn asked the Senators to share with their colleagues that there are three at-large vacancies on the Faculty Senate for three year terms (2012-2015). Nominations should be submitted to the Faculty Senate office.

D. The next Chancellor’s Advisory Committee meeting has been scheduled for Tuesday, April 3, 2012. Senators Botts, McBride, Miller, Martin, Rice, Osmond, and Nash in addition to Chair Ehnenn will attend the meeting. Please submit your questions and/or concerns to the Chair.

II. Minutes

A. Chair Ehnenn asked for a motion to approve the February 13, 2012 Faculty Senate minutes. Senator Miller moved and Senator Koch seconded to approve the minutes. Motion passed. (Vote #1).

III. Visitors’ Reports

A. Ms. Georgie Donovan (Belk Library) provided an informative PowerPoint presentation entitled “SACS Reaffirmation of Accreditation: Overview of Compliance Certification”. Additional information can be accessed from the website www.sacs.appstate.edu.
B. Mr. Dayton Cole (University Attorney) discussed the laws and policies that prohibit state employees from engaging in political activity during their work time, using university property, state or university funds, services, supplies, equipment or computers to support or oppose a political candidate or to engage in any political activity. No employee is permitted to coerce another employee to support or contribute to a political candidate, political party, or to change their voter registration. The following websites provide additional information about prohibited political activity: www.northcarolina.edu/legal/sm/political/political.htm and www.hrs.appstate.edu.

C. Ms. Lauren Estes (SGA President) shared with the Faculty Senate the SGA’s proposal that course descriptions be available online during registration and include detailed information about the instructor’s teaching style and their expectations. This type of information will enable students to have a clearer understanding of how the subject matter will be presented. Senators’ shared their comments and concerns stating that their syllabi for their upcoming classes are submitted at the beginning of the semester and, therefore, would not be available during registration; and AP&P Committee approves any changes in course descriptions which may take up to 1 ½ years. Senator Holcomb suggested that course descriptions in the Bulletin could be reviewed to see if any information is outdated and adjustments made accordingly. Senator Jennings moved and Senator Rardin seconded to refer this matter to the Student Welfare Committee. Motion FS 11-12/03-01 passed. (Vote #2).

Ms. Estes introduced the SGA’s proposal that would allow students to complete end of semester evaluations of their professors online and the same questions would be asked regardless of the course or academic department. Senator Aycock moved and Senator Strazicich seconded to refer this to the Student Welfare Committee for their review. Motion FS 11-12/03-02 passed. (Vote #3).

IV. Provost’s Report

A. Provost Gonzalez reported that the search committee for the Chief Information Officer received 100 applications and they will schedule video conferences with the short list of candidates. Three to five finalists will have on-campus interviews. The job description and related information is available on ciosearch.appstate.edu.

B. The Vice Provost for Undergraduate Education search committee will begin the national search process on Wednesday, March 28, 2012.

C. Dr. Heather Norris, Chair, General Education Solutions Committee, will provide an update on the committee’s progress and recommendations in the near future.
D. Provost Gonzalez is in the process of developing a mechanism for reviewing and investigating best practices for the retention of upperclass students, including transfer students. She is also considering how the university should approach developing a new Strategic Plan.

V. Chair’s Report

A. Chair Ehnenn stated that the Chancellor’s campus evaluation has been postponed until Fall 2012 because the Board of Trustees is conducting their evaluation at this time. The Faculty Senate Executive Board, Reading Committee, and Dr. Bobby Sharp approved this postponement.

VI. Committee Reports (Committee Chair’s name is in bold print)

A. Academic Policies (Alexander-Eitzman, A. Jackson, Martin, Mercer-Ballard, Ramey, Rice, Strazicich)

No Report.

B. Agenda Committee (Aycock, Botts, Ehnenn, Ramey, Provost Gonzalez)

No Report.

C. Budget Committee (Campbell, Cherry, Hageman, McBride, Smith)

No Report.

D. Campus Planning Committee (Gonzales, C. Jackson, Lillian, Koch, Nash, Osmond)

Senator C. Jackson updated the Senate on their committee’s activities regarding reviewing the ten prioritization criteria for evaluating low productivity programs. The committee will present three proposals to the Provost for her consideration and also solicit feedback from the Council of Chairs prior to submitting their final report to the Faculty Senate for their review and approval.

E. Committee on Committees (Botts, Coffey, Cook, Fisher, Stephenson)

Motion FS 11-12/03-03 to approve Dr. Bill Bauldry (MATH) to serve on the Faculty Due Process Committee for the Spring 2012 semester and Dr. Kelli Ashcraft-Reed (SW) to replace Dr. Karen Reesman on the Faculty Grievance Hearing Committee from March 19 through June 30, 2012 was approved. (Vote #4).
F. Faculty Handbook Committee (Anderson, Aycock, Ehnenn, Rardin, Vannoy, Provost Gonzalez)

Chair Ehnenn introduced the eight proposed revisions to the Faculty Handbook, Chapters 5, 6, and 7 which the Faculty Handbook Committee is recommending. (Appendix A). Senator Galloway moved and Senator Brown seconded to include the words “for oneself” in Section 6.5.1.1 Item D after “When leave is taken for medical reasons for oneself, the University may require that the faculty member...”. Motion FS 11-12/03-04 passed. (Vote #5). Motion FS 11-12/03-05 to approve all eight proposed revisions as amended passed. (Vote #6).

G. Faculty Welfare and Morale Committee (Galloway, Gross, Holcomb, Miller, Stoddard, Wangler)

No Report.

H. Welfare of Students Committee (Brown, Crawford, Gosky, Hoffman, Jennings)

No Report.

VI. Unfinished Business

None.

VII. New Business

A. A request to approve a resolution from the Council of Chairs which states: “The Council of Chairs calls for further input from the faculty if a change in conference status is to be made” was presented by Chair Ehnenn. Senator Wangler moved and Senator C. Jackson seconded to discuss this resolution. Senator Aycock moved and Senator McBride seconded to amend the resolution as follows: “The Faculty Senate calls for further input from the faculty before any decision is considered for a change in conference status.” Senator Rardin moved and Senator Martin seconded to amend the amendment by inserting the word “broad” before input. Motion to amend passed. (Vote #7). Senator Lillian moved and Senator McBride seconded to amend the amendment by inserting the word “entire” before faculty. Motion to amend failed. (Vote #8). Motion to approve the language changes passed. (Vote #9). Motion FS 11-12/03-06 to approve the motion as amended which states: “The Faculty Senate calls for further broad input from the faculty before any decision is considered for a change in conference status” passed. (Vote #10).
B. Senator Rardin moved and Senator Stoddard seconded to refer the issue of Food Services providing nutritional information in dining halls to the Welfare of Students Committee passed. Motion FS 11-12/03-07 passed. (Vote #11).

C. Senators Koch expressed his concern regarding the recent events and decisions surrounding the sexual assault conviction which was overturned by administration. Other Senators reiterated his concern stating they wanted an explanation about why the decision was reversed, why proper procedures and processes were not correctly applied, and what preventive actions have been implemented to alleviate this from happening again. Chair Ehnenn stated that she was informed during the recent Chancellor’s Advisory Committee meeting that no information could be released at this time because there is an ongoing investigation. Chair Ehnenn remarked that she will discuss the Senators concerns with the Chancellor and the Provost.

VIII. Adjournment

Senator Aycock moved and Senator Botts seconded to adjourn the meeting. Motion to adjourn passed. (Vote #12). Meeting adjourned at 5:55 pm.
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<td><strong>Motion FS 11-12/03-01</strong> to refer the SGA’s proposal to have course descriptions available online during registration and to include detailed information about the instructor’s teaching style and their expectations to the Student Welfare Committee passed.</td>
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<td><strong>Motion FS 11-12/03-02</strong> to refer the SGA’s proposal that would allow students to complete end of the semester evaluations on their professors online and the same questions would be asked regardless of course or academic department passed.</td>
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<td><strong>Motion FS 11-12/03-03</strong> to approve Dr. Bill Bauldry to serve on the Faculty Due Process Committee for the Spring 2012 semester and Dr. Kelli Ashcraft-Reed to serve on the Faculty Grievance Hearing Committee from March 19 through June 30, 2012 was approved.</td>
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<td><strong>Motion FS 11-12/03-04</strong> to amend the motion pertaining to Section 6.5.1.1 to state “When leave is taken for medical reasons <strong>for oneself</strong>, the University may require that the faculty member…” passed.</td>
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<td><strong>Motion FS 11-12/03-05</strong> to approve all eight proposed revisions as amended to the <em>Faculty Handbook</em> as presented passed (Chapters 5, 6, 7).</td>
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<td>7</td>
<td>Motion to amend Council of Chairs resolution to state “The Faculty Senate calls for further broad input from the faculty before any decision is considered for a change in conference status passed.</td>
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<td>8</td>
<td>Motion to amend by inserting the word “<strong>entire</strong>” before faculty in the resolution failed.</td>
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<td>9</td>
<td>Motion to approve the language changes passed.</td>
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<td>10</td>
<td><strong>Motion FS 11-12/03-06</strong> to approve the motion as amended as stated in Vote 7 passed.</td>
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<td>11</td>
<td><strong>Motion FS 11-12/03-07</strong> to refer the issue of Food Services providing nutritional information in dining halls to the Welfare of Students Committee passed.</td>
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<td>12</td>
<td>Motion to adjourn passed.</td>
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Appendix A:

Faculty Handbook Committee moves the following: (For all changes below, the new numbering is used)

1. DELETE SENTENCE IN 5.2 THAT IS NO LONGER LEGALLY APPLICABLE (VIA DAVID LARRY/LAWRENCE V. TEXAS 2003)

5.2 Improper Relationships Between Students and Employees

The University of North Carolina does not condone amorous relationships between students and employees. Members of the University community should avoid such liaisons, which can harm affected students and damage the integrity of the academic enterprise. Further, sexual relationships between unmarried persons can result in criminal liability. In two types of situations, University prohibition and punishment of amorous relationships is deemed necessary: (1) when the employee is responsible for evaluating or supervising the affected student; (2) when the student is a minor, as defined by North Carolina law. The following policies shall apply to all employees and students of the sixteen constituent institutions.

2. DELETE LONG DEFINITION IN 5.2.2.2, AS IT REPEATS A DEFINITION IN SECTION 5.1

5.2.1 Prohibited Conduct

5.2.1.1 It is misconduct, subject to disciplinary action, for a University employee, incident to any instructional, research, administrative or other University employment responsibility or authority, to evaluate or supervise any enrolled student of the institution with whom he or she has an amorous relationship or to whom he or she is related by blood, law or marriage.

5.2.1.2 It is misconduct, subject to disciplinary action, for a University employee to engage in sexual activity with any enrolled student of the institution, other than his or her spouse, who is a minor below the age of 18 years.

5.2.2. Definition of Terms

5.2.2.1 “Amorous relationship.” An amorous relationship exists when, without the benefit of marriage, two persons as consenting partners (a) have a sexual union or (b) engage in a romantic partnering or courtship that may or may not have been consummated sexually.

5.2.2.2 “Related by blood, law or marriage” means:
   (a) Parent and child
   (b) Brother and sister
   (c) Grandparent and grandchild
   (d) Aunt and/or uncle and niece and/or nephew
   (e) First cousins
   (f) Stepparent and stepchild
   (g) Husband and wife
   (h) Parents-in-law and children-in-law
   (i) Brothers-in-law and sisters-in-law
Guardian and ward. See 5.1.2 for “Definition of Related Persons”

5.2.2.3 “Evaluate or supervise” means:
(a) To assess, determine or influence
   (1) one’s academic performance, progress or potential or
   (2) one’s entitlement to or eligibility for any institutionally conferred right, benefit or
       opportunity, or;
(b) To oversee, manage or direct one’s academic or other institutionally prescribed
    activities.

3. REVISE 6.2 OFFICE HOURS TO CLARIFY CIRCUMSTANCES FOR PRORATION

6.2 Office Hours

Every full-time faculty member is required to be available seven (7) hours per week during the regular academic year to consult with students. Requirements for faculty with reassigned time and part-time faculty will be prorated according to the number of hours taught. During the term of a summer session in which a faculty member teaches, office hours expectations are two hours a week per course taught. Each department will maintain an office hours policy that establishes standards regarding a mix among formal office hours, meetings in other locations, and electronic communications appropriate for faculty members and curricula in that department. A schedule indicating the times available for formal office hours, meetings in other locations, and electronic communications must be posted on the faculty member’s office door, listed on course syllabi, and provided to the departmental office at the beginning of each semester. Electronic communication addresses, URLs, and/or phone numbers must be listed on course syllabi and also provided to the faculty member’s departmental office. During the term of a summer session in which a faculty member teaches, office hours expectations are two hours a week per course taught.

4. ADD TEXT to 6.5.1 TO CLARIFY SECTION ON PAID LEAVE

6.5.1 Paid Leaves of Absence For Medical or Family Reasons

6.5.1.1 There are times when a faculty member, for one of the reasons listed in section 6.5.1.3, may find it necessary to be absent in total or in part for an extended period of time. In such cases, leave with pay will be considered subject to the following procedures and conditions, including the completion of the Leave Request and Certification forms included in Appendix E of the Faculty Handbook here (insert link):
(a) Eligibility for consideration is limited to those faculty who (1) are eligible to participate in the N.C. Teachers’ and State Employees’ Retirement System or the UNC Optional Retirement Program and (2) have been employed a minimum of half-time at Appalachian State University for at least one year.
(b) When a faculty member finds it necessary to take such leave, a request in writing will be submitted to the departmental chair stating the reason for the request and the expected length of time (not to exceed one semester) the absence or reduced workload will last. The request for leave should be submitted at least 60 days in advance of the leave or as soon as practicable after the need for the leave is foreseeable.
(c) The departmental chair will discuss the request with the dean who will in turn notify the Provost and Executive Vice Chancellor what is requested and what is recommended.
(d) The Provost and Executive Vice Chancellor will make the final decision and will so notify
the faculty member in writing.

(e) When leave is taken for medical reasons for oneself, the University may require that the faculty member have a health care provider certify that the faculty member is fit to resume duties. The University makes the ultimate decision as to the faculty member’s fitness to resume duties.

5. ADD TEXT TO CLARIFY– ELIGIBILITY AND EXPECTATIONS for 6.5.2 OCSAS

6.5.2 Off-Campus Scholarly Assignments. Provision is made for off-campus scholarly assignments for all tenure-track faculty members at Appalachian State University. Information regarding these assignments may be obtained by a faculty member from the dean of the college/school in which the faculty member is located.

6.5.2.1 Guidelines for Off-Campus Scholarly Assignments

6.5.2.1.1 Purpose. Off-campus scholarly assignments are a means by which the institution facilitates the continued professional growth of its faculty. Such assignments provide institutional encouragement and support to the faculty in developing, maintaining and broadening academic and instructional competencies that are valued by the University.

6.5.2.1.2 Eligibility
(a) All tenure-track faculty members who have served at Appalachian State University for a minimum of four years are eligible; however, members with tenure will be given preference.
(b) No person will be eligible to receive more than one such assignment within any six-year period.

6.5.2.1.3 Procedures for Application and Approval
(a) A request for an off-campus scholarly assignment must include a detailed statement of the proposed project or activity and be submitted to the chair of the department.
(b) Departmental approval by majority vote of the faculty and the endorsement of the departmental chair are required before an application is submitted to the dean of the college/school for action. The dean will thereafter submit the proposal, along with the dean’s endorsement or rejection, to the Provost and Executive Vice Chancellor.
(c) A request for an off-campus scholarly assignment should be submitted at least six months prior to its effective date.
(d) Every effort will be made to grant approved OCSA requests for faculty; however, all requests for OCSAs are resource-dependent.

6.5.2.1.4 Conditions
(a) An off-campus scholarly assignment may be granted for full salary for either one or two semesters. In no case will Appalachian State University provide financial support which would result in an excess of the contract salary. (Stipends from grants or other outside sources may be combined with Appalachian State University support to equal a faculty member’s contract salary. Supplemental support from outside sources for travel including subsistence will not be counted in computing the salary.)
(b) Upon completion of an off-campus scholarly assignment, the recipient shall present a report of results and accomplishments to colleagues in a departmental meeting. A written summary of that report shall be filed with the department, the dean of the college/school, and the Provost and Executive Vice Chancellor. Faculty members accepting an off-campus assignment shall

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scholarly assignment must agree to return to Appalachian State University for a period of at least one year at the conclusion of the assignment.

6. CLARIFY SECTION 6.5.3.1 ON OTHER KINDS OF LEAVE AND DELETE UNECESSARY, CONFUSING LANGUAGE

6.5.3.1 Special terms for part-time employment with commensurate compensation, or for relief from all employment obligations with or without pay for a specified period, may be included in an appointment or reappointment to any faculty rank or may be added by mutual agreement of the institution and faculty members in a written memorandum of amendment during the term of an appointment. For compassionate reasons of health, requirements of childbirth or childcare, or similar compelling reasons, such terms may, with the concurrence of the faculty member, include extensions of the period of a current probationary term of appointment to coincide with the extent and duration of the relief from the full-time employment obligation. Such special terms must be expressly stated in initial appointment documents or, if added by a memorandum of amendment, must be approved by signature of the Chancellor or the Chancellor’s delegate and the faculty member, with a copy to be retained by each. Except as may be otherwise expressly provided in the documents of appointment, all appointments to any faculty rank are made on the basis of a full-time employment obligation and confer the full incidents of academic tenure pertinent to the particular appointment granted with the permission of the Chair, Dean and Provost. Such special terms must be expressed in writing in a memorandum of agreement. See also 3.8.5.4.2 and 3.8.6.4.1.

7. DELETE MENTION OF TELEPHONE REGISTRATION SYSTEM FROM REPORTING FINAL GRADES 6.15.1 AS THIS IS NO LONGER AN OPTION

6.15.1 Reporting Final Grades Final semester grades are reported to the Registrar’s Office no later than 1:00 P.M. on the day following the Faculty Grading period. At the end of each semester, the student’s grades are available via AppalNET or from the Telephone Registration System. (Note, however, that North Carolina law prohibits the release of grades, transcripts or diplomas to students with unpaid accounts.)

8. CLARIFY AN UPDATE SECTIONS ON SENATE COMMITTEES SO THAT INFORMATION IS UP TO DATE, CONSISTENT WITH THE CONSTITUTION AND GUIDEBOOK, AND CONSISTENT WITH PRECEDENT.

7.1 Faculty Senate

7.1.1 The Faculty Senate is composed of one member from each academic department/unit that makes up the university. A department or unit may choose not to fill its senate seat, in which case, the seat will remain empty. Questions of quorum and voting matters will be determined by the number of active seats and may vary from year to year. In addition, there shall be five “at large” seats filled by faculty from across the university. For a description of the procedures relating to the election of Faculty Senate members, see Article IV, Section 3. of the Faculty Constitution (Chapter I in the Faculty Handbook). For additional information about the Faculty Senate see (link to webpage), especially the Faculty Senate Guidebook.

7.1.2 The Chair of the faculty (Provost and Executive Vice Chancellor) is an ex-officio non-voting member of the Faculty Senate and shall serve as liaison officer between the Faculty Senate and the Chancellor of the University.

7.1.3 The Chancellor of the University shall meet with the Faculty Senate at its first and last meetings of
the academic year. At the first meeting, the Chancellor shall review administrative plans and goals for the upcoming year. At the last meeting, the Chancellor shall review administrative accomplishments and on-going initiatives.

7.1.4 The Faculty Senate Executive Committee, consisting of the officers and the committee chairs, shall meet with the Provost at least once during each semester to discuss mutual concerns.

7.1.5 At the last Senate meeting of the academic year, the Senate shall elect the officers, with the exception of the Parliamentarian, for the following year, chosen from a minimum of two names for each position nominated from the floor. Candidates must give permission before their names are placed in nomination. Officers may be re-elected each year for the duration of their tenure on the Senate. The Committee on Committees will solicit names and oversee the voting and the election process for the following year’s nominations of officers.

7.2 Faculty Senate Committees

The committees of the Faculty Senate are appointed by the Chair of the Faculty Senate, with the advice and consent of the Faculty Senate. The chairs of these committees are elected by the membership of the respective committees. Faculty Senate Committees act on matters assigned to them by the Senate. Each committee may also initiate and pursue matters germane to its area of responsibility. Each committee is a recommending body, presenting its recommendations to the full Senate for consideration.

These committees together with their memberships and responsibilities are as follows:

7.2.1 Agenda Committee. The Agenda Committee shall be defined as the elected officers and the Parliamentarian of the Faculty Senate, the past Chair of the Senate, and the Provost and Executive Vice Chancellor for Academic Affairs (non-voting). The Agenda Committee shall meet at least once prior to each regularly scheduled Senate meeting to formulate and approve (by the vote of the members in attendance) the agenda for each upcoming Senate meeting. The Agenda Committee also:
(a) works with the Provost and, when applicable, the Chancellor, to prepares the agenda for General Faculty meetings;
(b) refers matters to the appropriate committee; and
(c) handles other business pertaining to agenda matters.

7.2.2 Committee on Academic Policy. The Committee on Academic Policy:
(a) considers matters of academic policy;
(b) handles other business that influences academic policy; and
(c) a member of the committee serves as liaison to the Academic Policies and Procedures Committee, and is a non-voting member of AP&P, unless otherwise appointed to the committee as a College/School representative.

7.2.3 Budget Committee. The Budget Committee:
(a) studies matters relating to budget planning at Appalachian;
(b) studies matters relating to the acquisition and distribution of the University’s funds, equipment, and supplies;
(c) considers University financial concerns of faculty; and
(d) the chair of the budget committee and the Faculty Senate Chair will serve as members of any tuition committees established.
7.2.4 Campus Planning Committee. The Campus Planning Committee:
(a) considers matters of faculty concern relating to long-range and physical planning;
(b) serves as Faculty Senate liaison with the Strategic Planning Commission; and the Traffic Policy Committee
(c) investigates problems arising from the condition or management of the physical environment on campus.
(d) Senate will assign a member of this committee to serve on the University Council on the Safety of the Campus Community.

7.2.5 Chancellor Advisory Committee. The Chancellor Advisory Committee meets four (4) times each academic year (two (2) times each semester). The membership consists of:
(a) chair and vice chair of the Faculty Senate;
(b) two standing committee chairs; each standing committee chair attends at least once each academic year;
(c) four or five senators will attend one (1) of the meetings so that each senator, other than chair, vice chair, and standing committee chairs, attends once throughout the academic year; and
(d) Provost and Executive Vice Chancellor.

The Chancellor Advisory Committee acts as an informal advisory committee on behalf of the faculty to provide information and discuss matters of faculty interest and concern with the Chancellor.

7.2.6 Committee on Committees. The chair of the Committee on Committees is the Vice Chair of the Senate. The Committee on Committees:
(a) submits to the Senate, at its April meeting, and at other appropriate times, recommendations for nominations to fill vacancies on University committees;
(b) strives to insure that a nominee serves on no more than one standing University committee per three-year term and has no more than one other University committee assignment (including Faculty Senate committees and University committees);
(c) reviews annually the membership and responsibilities of each of the University committees, and periodically conducts detailed reviews of University committees;
(d) determines whether or not each University committee is meeting as often as specified and fulfilling the functions it was created to fulfill;
(e) makes recommendations to the Senate for abolishing, changing, and/or adding University committees;
(f) makes recommendations to the Senate for the replacement of members on those University committees on which such members are not accepting their responsibilities, or when vacancies on those committees occur; and
(g) handles other business that pertains to committees.
(h) will solicit names and oversee the voting and the election process for the following year’s nominees of Senate officers.

7.2.7 Committee on Welfare and Morale. The Committee on Welfare and Morale:
(a) monitors in all areas of fringe benefits and provides representation by three committee members on the Faculty/Staff Benefits Committee;
(b) coordinates and participates in the orientation program for new faculty members and spouses;
(c) handles other business that pertains to faculty welfare and morale; and
(d) a member of the committee on Welfare and Morale shall serve as a member of the non-tenure track faculty committee.
7.2.8 **Committee on Welfare of Students.** The Committee on Welfare of Students:
(a) deals with problems, or problem areas, that directly affect the general student body and the well-being of every student currently enrolled at Appalachian;
(b) serves as liaison to bring serious student problems and possible solutions to the attention of the faculty, administration, and student body for the purpose of developing or reformulating policy;
(c) collaborates on matters related to Students and/or Study-Faculty relations, with other campus persons and units, in particular the Offices of the Vice Chancellor for Student Development, the Director of Auxiliary Services, the Presidents of SGA and GSAS, the Director of Admissions, and the Registrar; and
(d) serves, in some situations, as an investigatory body.

7.2.9 **Faculty Handbook Committee.** The Faculty Handbook Committee:
(a) maintains oversight of changes to the Faculty Handbook proposed by the Faculty Senate and approved or modified by the Chancellor or the Provost and Executive Vice Chancellor;
(b) recommends to the Senate changes to the Faculty Handbook that will improve clarity and accuracy, update information, and/or address handbook issues that have not been referred, for reasons of relevance or workload, to other Senate committees or an ad hoc committee.
(b) informs the Senate about the progress of Faculty Handbook changes from the Chancellor to the Board of Trustees;
(c) works with those responsible for publishing the Faculty Handbook to make sure it is widely and easily available to faculty and is up-to-date;
(d) monitors, as well as advises and informs the Senate regarding all proposals for changes in the Faculty Handbook, from wherever they originate;
(e) the composition of the committee includes the Chair of the Faculty Senate, the immediate past Senate Chair if he/she continues to be employed by the University, or a past Senate Chair who continues to be employed by the University who is willing to serve, and two additional faculty members (Senators included). The Provost and Executive Vice Chancellor (or designated representative) shall serve as an ex-officio non-voting member.
(f) The chair of the committee shall be the Chair of the Faculty Senate.

7.2.10 **Ad-Hoc Committees.** The Faculty Senate may establish ad-hoc (temporary) committees for the purpose of addressing specific and major faculty and/or institutional concerns.

Comment [AS6]: These changes provide clarity of language, and reflect current practice

Comment [AS7]: These changes provide clarity, reflect the guidebook, and reflect precedent and current practice