Full Text of Motions and Resolutions Approved by the Faculty Senate During the 2015 - 2016 Academic Year:

SEPTEMBER 2015

Motion FS 15-16/09-01 to approve the slate of recommendations for the Graduate AP&P Committee: Mark Bradbury (GJS), William Pollard (ACC) and Martin Root (NUT). (Approved by the Faculty Senate on September 14, 2015)

Motion FS 15-16/09-02 to approve the appointment of Linda Johanson to the Faculty Grievance Hearing Committee. (Approved by the Faculty Senate on September 14, 2015)

Motion FS 15-16/09-03 to approve the appointment of Diana Moss to the Awards Committee. (Approved by the Faculty Senate on September 14, 2015)

October 2015

Motion FS 15-16/10-01 to approve the appointment of David Shows to the Graduate AP&P Committee. (Approved by the Faculty Senate on October 12, 2015)

Motion FS 15-16/10-02 to appoint Jeff Hirst and Rick Elmore to the Undergraduate AP&P Committee. (Approved by the Faculty Senate on October 12, 2015)

Motion FS 15-16/10-03 to appoint Rene Horst to the Undergraduate AP&P Committee. (Approved by the Faculty Senate on October 12, 2015)

Motion FS 15-16/10-04 to appoint Ila Prouty and Derek Davidson to the Non-Tenure Track Committee. (Approved by the Faculty Senate on October 12, 2015)

Motion 15-16/10-05 to appoint Elizabeth Frye to the University Forum Committee. (Approved by the Faculty Senate on October 12, 2015)

Motion 15-16/10-06 to appoint Rodney Dukes to the Library Services Committee. (Approved by the Faculty Senate on October 12, 2015)

November 2015

Motion FS 15-16/11-01 to approve the Resolution regarding granting the Honors College full college status. (Approved by the Faculty Senate on November 9, 2015)

Whereas, The University’s Honors Task Force recommended in its June 2006 “Report to the Provost” moving the Honors Program to full college status, consistent with the National Collegiate Honors Council, and
Whereas, The Provost accepted the Task Force’s recommendation and charged the Vice-Provost and head of University College to implement the Honors Program’s transition to full college status, and

Whereas, The current Honors College Director was hired in 2008 to implement this transition, and

Whereas, The University of North Carolina’s General Administration approved the proposed transition to full college status on July 1, 2010, and

Whereas, The University has, however, refrained from fully implementing this transition, notably by not creating a full college structure or budget, and

Whereas, The National Collegiate Honors Council includes the following as characteristics of “successful and fully developed” honors colleges: - That the “honors college exists as an equal collegiate unit within a multi-collegiate university structure”; - That the “head of the honors college is a dean reporting directly to the chief academic officer of the institution and serving as a full member of the Council of Deans if one exists. The dean has a fulltime, 12- month appointment”; - That the “operational and staff budgets of honors colleges provide resources at least comparable to those of other collegiate units of equivalent size,” and

Whereas, A fully developed and prioritized Honors College is integral to the University’s mission as a public institution of higher learning and to the wellbeing and intellectual development of its most able students; therefore, be it

Resolved, That the Faculty Senate recommends that the Provost swiftly implement the remainder of the 2006 Task Force report, granting the Honors College full college status consistent with the Task Force’s recommendations and the National Collegiate Honors Council’s standards;

Resolved, That the Faculty Senate requests that the Provost, working with the Honors College Director and other relevant parties, establish a timeline to implement these recommendation and reports on these to the Senate at its December meeting;

Resolved, That the Provost ensure that a representative of the Honors College regularly be included with full standing at meetings of all University committees that its college status entitles it to attend effective immediately, including but not limited to the Enrollment Management Associate Deans Council;

Resolved, That the Provost shall undertake to complete the transition by the Faculty Senate’s April meeting and that the Provost report to the Senate on the transition’s completion by the same meeting (or, should the transition be completed earlier, at the next scheduled Senate meeting).
Motion FS 15-16/11-02 to confirm the appointment of Cameron Lippard and Jennifer Burris to the Undergraduate AP&P Committee. (Approved by the Faculty Senate on November 9, 2015)

Motion 15-16/11-03 to approve the resolution that the Faculty Senate would review the University Calendar created by the University Registration and Calendar Committee before it is finalized. (Approved by the Faculty Senate on November 9, 2015)

Whereas the Faculty Senate is the elected deliberative body of the Faculty, and

Whereas the UNC Policy Manual requires that courses required for academic credit adhere to a standard of a minimum of 750 scheduled minutes of instructional time per credit hour, and

Whereas those hours may include required examination periods;

Whereas faculty are told that final examinations are required; Whereas the current 2015-16 and proposed 2016-17 calendars provide for instructional hours that exceed the UNC standard; now

Therefore, be it Resolved, that Faculty Senate requests to view the University Calendar and ask questions of committee members prior to the calendar being finalized by the University Registration and Calendar Committee.

Motion FS 15-16/11-04 to revise Section 7.3.4.2 of the Faculty Handbook as amended, relating to the Admissions Committee. (Approved by the Faculty Senate on November 9, 2015)

New 7.3.4.2 Language reads as follows:

ADMISSIONS COMMITTEE

● Members on Committee: 13 members consisting of 7 faculty, with one representing the School of Music and with representation from at least three of the following colleges and schools: Arts & Sciences, Fine & Applied Arts, Business, Education, Health Sciences, Honors College; 3 staff representatives, one from each of the following units: Learning Assistance Program Student Athlete Services, Office of Disability Services, Student Development; and, 3 undergraduate students. The Associate Vice Chancellor for Enrollment Management and the Director of Admissions shall serve as ex officio non-voting members. The Associate Vice Chancellor for Enrollment Management will convene the first meeting and facilitate the selection of a chair, or co-chairs, from among the voting members of the committee.

● Report to: The Provost and Executive Vice Chancellor for policy recommendations and the Director of Admissions for appeals recommendations.

● Areas of Responsibility: Establish and verify implementation of the policies governing admissions of undergraduate students. Functioning as a sub-committee of the Admissions
Committee, the Admissions Review Committee serves as an appeals board for admission cases. This sub-committee includes the faculty and staff of the Admissions Committee, plus the Senior Associate Director of Admissions who will cast a vote in case of a tie.

**Motion FS 15-16/11-05** to refer the Resolution related to the appointment of the new UNC President to the Faculty Welfare and Morale Committee for further consideration. (Approved by the Faculty Senate on November 9, 2015)

**Motion FS 14-15/12-07** to approve the amended Spellings Resolution. (Approved by the Faculty Senate on November 30, 2015)

**Whereas**, The University of North Carolina’s Board of Governors carried out its recent Presidential search in a highly secretive manner that excluded even an appearance of meaningful faculty involvement, and

**Whereas**, Drs. Stephen Leonard and Gabriel Lugo, speaking on behalf of the UNC Faculty Assembly, stated that the candidate selected by the Board of Governors’ process “must understand that the secretive character of this search, and his or her own indifference to consulting with staff and faculty when s/he was an active candidate for the position, will make it difficult to win the confidence and trust of the University community,” and

**Whereas**, The Board of Governors has on numerous occasions denied meaningful faculty input on tuition, admissions and financial aid, preferring to pursue what Drs. Leonard and Lugo call “ill-advised policies and practices that have proven detrimental to the best interests of public higher education in this state,” and

**Whereas**, The American Association of University Professor’s landmark Statement on Government of Colleges and Universities declares that “the selection of a chief administrative officer should follow upon a cooperative search by the governing board and the faculty,” and

**Whereas**, The adoption of the practice of shared governance in many American institutions of higher learning after the Second World War coincided with the high point of the United States’ reputation for academic excellence, and

**Whereas**, UNC President-elect Margaret Spellings has a record of pursuing policies that are contrary to the very idea and integrity of public higher education;

**Whereas**, President-elect Spellings’ record raises a number of serious concerns about the policies she will pursue as UNC’s president, specifically:

- Her intolerant remarks and actions against the LGBT community, which violate the “spirit of inclusion” that Appalachian State claims to promote in its mission statement, as well as similar language found in the mission statements and non-discrimination policies of other UNC campuses;
- Her involvement in the implementation of No Child Left Behind and the report "A Test of Leadership: Charting the Future of U.S. Higher Education" commonly known as the Spellings report which promotes high-stakes standardized testing and the narrowing of the curriculum as manifested by teaching to the test.

- Her involvement in the for-profit education sector, notably her service on the Board of Directors of the Apollo Education Group, the parent company of the University of Phoenix, which is noted for its high student dropout rates, the high rate of default on student debt and weak investment in instruction, among other problems;

- Her advocacy to advance the pecuniary interests of Ceannate, a for-profit student-debt collection agency, by serving as chair of its Advisory Board during a time when student debt has risen dramatically; therefore, be it

**Resolved, That** Appalachian State’s Faculty Senate condemn the Board of Governors’ disregard for accepted norms of shared governance in the conduct of its presidential search and its denial of any meaningful attempt to involve faculty.

**Be it further resolved, That** Appalachian State’s Faculty Senate call upon the Board of Governors to revise its search procedures in a manner consistent with accepted norms of shared governance, notably AAUP’s Statement on Government of Colleges and Universities, with the input of Faculty Assembly and UNC system Faculty Senates.

**Be it further resolved, That** Appalachian State’s Faculty Senate request that the Board of Governors require that President-elect Spellings, as a condition of her installation, publicly affirm her commitment to the existing mission statements of UNC’s member institutions, specifically as they relate to academic freedom and non-discrimination on the basis of sexual orientation.

**Be it further resolved, That** the Appalachian State Faculty Senate call upon the Board of Governors to take a stand against standardized testing as the benchmark of accountability, and that any accountability measures emphasize the expansion of student creativity and critical thinking."

**Be it further resolved, That** Appalachian State’s Faculty Senate request that the Board of Governors require that President-elect Spellings, as a condition of her installation, resign from all her affiliations with Ceannate.

**Be it further resolved, That** Appalachian State’s Faculty Senate request that the Board of Governors require that President-elect Spellings, as a condition of her installation, explain in detail and in public the steps she took as a member of the Board of Directors of the Apollo Education Group to address concerns about the troubling practices of the for-profit education sectors, notably those described in the United States Senate’s 2012 report ("For Profit Higher Education: The Failure to Safeguard the Federal Investment and Ensure Student Success").
Be it further resolved, That the President of Appalachian State’s Faculty Senate communicate this resolution to the Presidents of the other UNC Faculty Senates, the President of the Faculty Assembly, the Vice Chairman of the Board of Governors and Governor Pat McCrory.

December 2015

FS motion 15-16/12-01 to refer to the Governance Committee the proposed changes to the Faculty Handbook as it relates to Emeritus Status. (Approved by the Faculty Senate December 7, 2015)

January 2016

Motion 15-16/01-01 passed to approve Ed Behrent Martinez to serve on Undergraduate AP&P for the Spring semester. (Approved by the Faculty Senate January 11, 2016)

February 2016

Motion FS 15-16/02-01 passed to refer the Electronic Voting Resolution to the Campus Technology Committee for more clarification. (Approved by the Faculty Senate February 8, 2016)

Motion FS 15-16/02-02 passed to postpone consideration of the Salary Resolution until March 14, 2016. (Approved by the Faculty Senate February 8, 2016)

Motion FS 15-16/02-03 passed to support the Resolution in Support of 2015 Connect NC Bond Public Improvement Act and Referendum. (Approved by the Faculty Senate February 8, 2016)

RESOLUTION IN SUPPORT OF 2015 CONNECT NC BOND PUBLIC IMPROVEMENT ACT AND REFERENDUM

Whereas the Faculty Senate is the elected deliberative body of the Faculty;

Whereas on September 30, 2015, the North Carolina General Assembly, in a bipartisan vote passed the Connect NC Public Improvement Bond Act of 2015;

Whereas it has been 15 years since the last general obligation bond was authorized to improve North Carolina’s higher education facilities and infrastructure;

Whereas approximately half of this bond measure will be devoted to projects to better the University of North Carolina and its constituent institutions;

Whereas the Connect NC Public Improvement Bond Act includes $70 million for a new building for the Beaver College of Health Sciences;
Whereas the number of students taught by College of Health Sciences faculty has doubled since its founding in 2008;

Whereas Appalachian State University has entered into an innovative partnership with Wake Forest University to increase access to health care for rural North Carolinians;

Whereas a facility for the Beaver College of Health Sciences will allow for interprofessional collaboration among all program areas in the college;

Whereas Appalachian State University’s academic and public service programs will be strengthened by this collaboration;

Whereas if the Connect NC Public Improvement Bond Act of 2015 passes, no tax increases are necessary to pay for debt service, the percentage of General Fund revenue required to pay the debt service is below the consensus debt limit to maintain a AAA bond rating, and North Carolina’s debt service payments will be less in six years than they are today;

Whereas the Connect NC Public Improvement Bond Act of 2015 will fund investments in the regional natural resources, including Grandfather Mountain State Park, Chimney Rock State Park and Mount Mitchell State Park;

Whereas the Connect NC Bond referendum will be on the March 15, 2016 ballot; and

Whereas Appalachian State University students deserve the Faculty Senate’s leadership and support in this investment in their future; therefore, be it

Resolved, we the Faculty Senate of the Appalachian State University, endorse the $2 billion Connect NC Public Improvement Bond Act, which will appear on the ballot on March 15, 2016.

March 2016

Motion FS 15-16/03-01 to send Section 10 of the proposed changes to the Faculty Handbook to the Governance Committee. (Approved by the Faculty Senate March 14, 2016)

Motion FS 15-16/03-02 to accept all the proposed changes, except Section 10, to the Faculty Handbook as amended. (Approved by the Faculty Senate March 14, 2016)

New Faculty Handbook 3.13.2 Language as follows:

3.13.2 Faculty members who are appointed as visiting faculty members, adjunct faculty, lecturers, artists-in-residence, writers-in-residence, practitioners-in-residence, executives-in-residence, clinical faculty, research faculty, postdoctoral fellows, or other special categories are regarded as “special faculty members” for purposes of the University Code. Such appointments are non-tenure-track appointments. Prior to appointment or
reappointment, the credentials of candidates for Special Faculty appointments will be reviewed by the departmental personnel committee (see Section 4.1.3.1). Among special faculty, only Lecturers or Senior Lecturers have unit or university voting rights as specified in Article II of the Faculty Constitution.

New Faculty Handbook 4.1.3.1a Language as follows:

**4.1.3.1a** reviewing the credentials of all applicants for new or vacant non-tenure eligible positions including special faculty appointments, interviewing selected candidates, and making a recommendation to the chair of two or more qualified persons to fill the position (except in the case of special faculty appointments or when circumstances make only one candidate acceptable), and through the chair to the dean and the Provost and Executive Vice chancellor. The personnel committee may or may not submit nominations in rank order of preference. Search committees may be established to assist or supplant the departmental personnel committee in performance of these functions (see SEARCH COMMITTEE section 4.1.9). Each member of a search committee shall be subject to the same confidentiality obligations that apply to departmental personnel committees.

New Faculty Handbook 4.1.3.1b Language as follows:

**4.1.3.1b** reviewing all non-tenure eligible and special faculty (see sections 3.13-14) and making recommendations regarding appointments, reappointments and promotions. The committee shall make a recommendation to the chair, who in turn shall make a recommendation to the dean; the dean will make a recommendation to the Provost and Executive Vice Chancellor and make known to the Provost and Executive Vice Chancellor the recommendation of the chair concerning the future employment of such faculty. The recommendations described above shall be accompanied by the results of the departmental personnel committee's vote, supporting material, and all documents submitted to the committee.

New Faculty Handbook 4.4.8 Language as follows:

**4.4.8** The dean of the college/school shall forward his or her recommendation (with reasons for that recommendation) with the dossier, including any vote justification forms, to the provost and executive vice chancellor. The faculty member shall get a copy of this letter at the time the dossier is forwarded to the provost and executive vice chancellor.

New Faculty Handbook 5.3 language as follows:

**5.3 Conflicts of Interest and Commitment**

The University’s Policy on Conflict of Interest and Commitment is set forth in ASU Policy Manual 604.3 [http://policy.appstate.edu/Conflict_of_Interest_and_Commitment](http://policy.appstate.edu/Conflict_of_Interest_and_Commitment) and UNC policy 300.2.2.1[R].
New Faculty Handbook 7.3.4.4 language as follows:

7.3.4.4 Awards Committee

Members on Committee: 20–15 faculty (3 from Arts and Sciences, 2 from Business, 2 from Education, 2 from Fine and Applied Arts, 2 from Music, 2 from College of Health Sciences, and 2 from the Library); 2 staff; and 2 students (one undergraduate and one graduate). Faculty composition can be any faculty, including adjunct and part-time. In the event a member of the committee wishes to seek an award, an alternate from her/his area will be recommended to the Faculty Senate by the Committee on Committees to serve for the duration of the awards process. The chair of the Faculty Senate or his/her designee, will convene the first meeting and facilitate the selection of a chair, or co-chairs, from among the voting members of the committee;

New Faculty Handbook 7.5.21.3 language as follows:

7.5.21.3 The elected members of the University Research Council shall be composed of twelve (12) faculty members:

College of Arts and Sciences: one Arts and Humanities member, one Social Sciences member, and one STEM member;

College of Business: one member;

College of Education: two members representing different departments;

College of Fine and Applied Arts: two members representing different departments;

College of Health Sciences: two members representing different departments;

School of Music: one member;

University Library: one member.

New Faculty Handbook 7.5.23 language as follows:

7.5.23 Intellectual Property Development Advisory Council

(a) Members on Council: 11-13 – Seven faculty will be recommended by the appropriate deans and will be appointed by the provost and executive vice chancellor as follows: one (1) faculty representative from each of the following University entities: College of Arts and Sciences, Walker College of Business, Reich College of Education, College of Fine and Applied Arts, Hayes School of Music, College of Health Sciences, and Belk Library and Information Commons. The Faculty Senate will appoint one additional voting member. All faculty will be voting members and will serve 3-year terms. One (1) representative each from Research and Graduate Studies and the Small
Business and Technology Development Center will be voting members. A representative from the Office of General Counsel will advise the council upon request. The provost and executive vice chancellor may at her/his discretion appoint up to three (3) additional non-voting members, which may include non-ASU affiliated individuals. All members should be appointed based on her/his area of expertise and commitment to furthering the intellectual property development efforts of both the faculty and University;

New Faculty Handbook 4.1.6.4 language as follows:

4.1.6.4 – Tenured faculty members on OCSA or FMLA are not required to serve on the PTC while on full paid or unpaid leave (6.2.3.3). However, they are eligible to serve should they decide to do so.

New Faculty Handbook 4.1.9.1 language as follows:

4.1.9.1 Regulations of Search Committees for Tenure Track Faculty

The composition, functions, and procedures of search committees for tenure track faculty as outlined in this section of the Faculty Handbook are the official guidelines for these committees and must be followed in all cases. The departmental personnel committee reviews the credentials of all applicants for new or vacant special faculty appointment (see 4.1.3.1.) The provost and executive vice chancellor shall be responsible for seeking interpretations of any relevant regulations or policies. (See 4.13.4 for information on Departmental Chair Search Committees.)

In accordance with the guidelines outlined here, departments shall establish a standard method for creating search committees. Each department shall determine the size and membership of the committees. In all cases, no reviewing group or persons may substitute their judgment for that of a search committee on matters relating to the professional qualifications of the individual involved, i.e., the individual's ability to fulfill adequately the professional requirements of the position.

In cases where search committees make recommendations to hire a candidate for a tenure track open-ranked position the departmental promotion and tenure committee shall determine the candidate’s recommended rank. If this is a joint appointment, at this time the "base" departmental unit of the faculty member must be determined in order for the base department’s promotion and tenure committee to determine the candidate’s recommended rank (see section 3.10).

New Faculty Handbook 4.1.9.2 language as follows:

4.1.9.2 Functions of Search Committees

The search committee is responsible for reviewing ASU Policy Manual 601.8 “Hiring of EHRA Employees.” After the department has determined the general responsibilities for a faculty vacancy, the search committee shall prepare or review the job announcement
which contains minimum and preferred qualifications and shall develop selection criteria based on the position requirements. In accordance with ASU PM 601.8, the search committee shall oversee all aspects of advertising the position and receiving applications; review all applications; conduct reference checks and preliminary interviews; and schedule and conduct on-campus interviews. Whenever possible, the search committee shall recommend at least two candidates for hire and may provide a ranked list of the candidates.

Confidentiality shall be maintained throughout the search process, including, but not limited to, the identity of applicants, submitted application materials, reference checks, interviews, committee discussions and deliberations, short list determinations, and final offers. Information gathered during the search process shall not be shared with others in the department or unit who do not serve on the search committee without written permission from the applicants. Search committee members should not engage in discussions about the applicants or the submitted application materials outside the confines of a search committee meeting which is “the only legally-privileged setting for discussion of confidential information related to a search”. (quoted from ASU PM 601.8 section 4.5.3.)

New Faculty Handbook 4.1.9.3 language as follows:

4.1.9.3.a  All meetings of search committees, involving deliberation, shall be held face-to-face or by appropriately secure digital communication on campus. Every member of an academic department must be notified in writing of all meetings and agenda items of the search committee. The announcement should clearly state the time and place of the meeting and it should become a part of the search committee’s records. All department members who so desire may present their views before the committee. (present 4.1.9.2)

4.1.9.3.b  The minutes of the search committee should record all persons in attendance at the meeting and all members absent. A record should be kept of each personnel action considered; however, this should not include individual comments. All personnel actions shall be determined by anonymous paper ballot votes. The written record should state that the search committee formally considered the personnel action. The minutes should show the vote (the number of affirmative and negative votes) on each action, but not the votes of individual members of the committee. All motions must be phrased in the affirmative. (present 4.1.9.3)

4.1.9.3.c  A file of all minutes of the search committee shall be maintained with the search committee file (see ASU Policy Manual 601.8, Section 4.10.) In addition, the paper ballots for each vote should be kept in sealed, labeled and dated envelopes with the search committee file. Nothing in these guidelines shall violate the confidentiality of the search committee minutes. (present 4.1.9.5).

4.1.9.3.d  All minutes of search committee action must be approved and, if necessary, modified by a majority of the assembled committee. Such action will normally take place at the next meeting of the committee except that, following the last meeting of the
committee in a given academic year, the recorder shall be responsible for gaining the approval of the minutes from the voting members of the committee. (present 4.1.9.4)

New Faculty Handbook 7.3.4.8 language as follows:

7.3.4.8 Graduate Academic Policies and Procedures Committee

(a) All proposals originate within the program and are approved by both the department and the college review committee prior to submission to the Graduate Academic Policies and Procedures Committee.

Motion FS 15-16/03-03 to recommend the changes to the Faculty Handbook regarding Emeritus Faculty Eligibility. (Approved by the Faculty Senate March 14, 2016)

Proposed Changes to the Wording of Emeritus Status in Faculty Handbook (indicated in bolded underline)

3.12 Emeritus Status Emeritus faculty status may be awarded to honor a faculty member who is retired or resigns due to a long-term disability and has had a distinguished professional career and has made significant contributions to Appalachian State University. Successful candidates for consideration to the emeritus rank will have:

(1) permanent tenure and at least ten years of full-time employment at Appalachian State University prior to retirement /resignation. The emeritus rank is that held at retirement /resignation; and

(2) a consistent record of quality performance as demonstrated by one or more of the following:

(a) a substantive record of scholarly achievement commensurate with national and international standards within the specific discipline;

(b) a recognized record of outstanding teaching and educational contributions; and

(c) evidence of significant service to the University and to the respective discipline.

3.12.1 Emeritus Status Procedure The candidate initiates application for emeritus status no later than September 15 in the year of consideration. A letter will be submitted to the departmental promotion and tenure committee with supporting documentation including a comprehensive curriculum vitae and record of the faculty member’s achievement and contribution to the University and the appropriate discipline. The committee will review the application and make approval, or non-approval, as provided for other personnel decisions to the department chair.

The department chair will forward his/her recommendation, with the supporting materials, to the appropriate dean. The dean will forward his/her recommendation, with
the supporting materials, to the provost and executive vice chancellor by December 15. The provost and executive vice chancellor, after his/her review will forward his/her recommendation as well as the recommendations of the other reviewing individuals/bodies to the chancellor by February 15. Upon approval of the chancellor, the provost and executive vice chancellor will submit the candidate’s documentation to the Academic Affairs Committee of the Board of Trustees for consideration at the spring semester meeting. Candidates whose emeritus rank has been approved by the Board of Trustees are notified promptly. The chancellor will confer the rank during the August annual meeting of the University. A letter of commendation and an emeritus faculty medallion shall accompany the emeritus faculty designation from the chancellor upon official notice of the faculty member’s full retirement/resignation from the University, i.e., at the end of any phased retirement service period or upon immediate, full retirement.

Please note that there is no mention in the handbook regarding the benefits for emeritus status nor whether or not this status is permanent. The handbook (in sections 4.1.7, 4.1.8, and 4.4.6) merely discusses the procedures by which the PTC convey emeritus status on a faculty member.

Motion FS 15-16/03-04 approving the Salary Resolution as amended. (Approved by the Faculty Senate March 14, 2016)

Whereas the administration at Appalachian State University has established a policy setting differing peer-based average salary targets of 70% for assistant professors, 70% for associate professors and 50% for full professors during the 2015-16 academic year, and

Whereas this difference means that campus-initiated tuition increase funds not distributed to full professors will be used to meet the higher percentage for assistant and associate professors, raising questions of fairness in the university’s salary structure, and

Whereas this policy aggravates the long-standing issue of salary compression, and

Whereas this policy sends a negative message to full professors, implying that they are not as valued as assistant and associate professors, and

Whereas this policy could negatively impact retention as faculty may reasonably foresee a reduction in salary competitiveness as they progress through the faculty ranks, and

Whereas such a policy will have a negative effect on morale among the senior faculty at the rank of full professor,

Be it resolved that the Appalachian State University Faculty Senate calls on the university administration to establish a policy to maintain a consistent salary target of at a peer-based salary target of 80th percentile for all tenure-track faculty ranks.

April 2016
**Motion FS 15-16/04-01** to support moving to a full faculty vote on changes to the faculty constitution. (Approved by the Faculty Senate April 11, 2016)

**Motion FS 15-16/04-07** to approve the Bylaws for Article II. (Approved by the Faculty Senate April 11, 2016)

Faculty Constitution - Bylaws for Article II

(Recommendation: eliminate entire section)

Reasoning: Section a. is redundant. Already included in Article II, section 1.

Section b. is covered and explained by proposed new Article VII.

Section c. is not relevant because the Senate as a whole prepares constitutional amendments

Section d. is covered under the proposed new Article VII.

Replace with:

Article IX. Emergency Meetings of the Faculty

During the course of the year it may be necessary to respond to unexpected events, or new opportunities that are of a pressing nature. In such cases it may be necessary to call emergency or unscheduled meetings of the faculty.

Section 1. Emergency meetings of the faculty may be called by the Chancellor, Provost and Executive Vice Chancellor, or the Chair of the Faculty Senate.

Section 2. A quorum for an emergency meeting of the faculty shall consist of the faculty present at the meeting.

Section 3. Emergency or unscheduled meetings of the faculty may consider resolutions. However, such meetings are prohibited from considering changes to the Faculty Handbook or the Faculty Constitution.

**Motion FS 15-16/04-02** to recommend the changes to the Faculty Handbook. (Approved by the Faculty Senate April 11, 2016)

New Language for the Faculty Handbook 3.4.2:

3.4.2 Recommendations for changes in general academic policies or academic programs must be submitted to the Undergraduate Academic Policies and Procedures Committee and/or the Graduate Academic Policies and Procedures Committee by any of the following:
New Language for the Faculty Handbook 6.12.2:

6.12.2 Grade Changes

Faculty members should exercise extreme care in evaluating students and in reporting grades. All grade changes are subject to review by the dean of the college/school. A legitimate reason for all grade changes is required. Except for changes for I (incomplete), the only permissible reason for a grade change is an error on the part of the faculty member in computing or in reporting the student’s grade.

New Language for the Faculty Handbook (new section moving section from the Academic Governance Handbook to the Faculty Handbook) 6.12.1.1:

6.12.1.1 Grade Reporting (Faculty Absence/Incapacitation)

In all circumstances, except those stipulated below, the grades recorded shall be those assigned by the faculty member (instructor of record). Any action taken by the university to withhold transcripts for any reason shall not involve any changes in the recorded grade.

In the event that a faculty member has not turned in a grade or grades on time, and if the faculty member cannot be located, an interim grade of "NR" (Grade Not Reported) will be assigned by the Registrar's Office. If a graduating student is involved, the departmental chair may, with the concurrence of two other departmental faculty members, assign a grade.

In the event that a faculty member becomes incapacitated prior to the time grades should have been assigned, the departmental chair, along with two other departmental faculty members, shall jointly decide the action to be taken.

New Language for the Faculty Handbook (new section moving section from the Academic Governance Handbook to the Faculty Handbook) 6.2.3.4:

6.2.3.4 Independent study

Independent study is the term applied to the study of a subject not listed in the regular curricular offerings. Under the independent study program, a student designs a project and then individually pursues the study under the auspices of qualified faculty member who serves as a consultant for the student during the course of the study. The student must be either degree seeking, working toward teacher licensure or have special
permission from the dean. In all cases, permission from the departmental chair (in which
the course is offered) will need to be secured. The vehicles for this are course numbers
2500, 3500, 4500, 5500, 6500 and 7500 depending on the level of the student. For
information on independent study, students should consult the chair of the department in
which the independent study is to be done.

Each student seeking approval for an independent study will petition the appropriate
faculty member and seek their consent to supervise the independent study, typically
through an oral prospectus. If the faculty member agrees to supervise the student, a
written prospectus will be drawn up by the student and presented to the departmental
chair. If the chair approves, she/he will determine the amount of credit and authorize the
registration for the independent study. The dean of the college involved must endorse the
chair's authorization. Registration for the course will be done during the registration
period, and grades will be reported in the regular way at the end of the semester in which
the project is completed.

The faculty member who supervises an independent study receives teaching hour credit
on the following basis: for each semester hour of undergraduate independent study
supervised by a faculty member, the faculty member will receive one-twelfth teaching
hour credit; for each semester hour of graduate independent study supervised by a faculty
member, the faculty member will receive one-sixth teaching hour credit.

The departmental chair will maintain a record of the work done by faculty members in
the chair's department in supervising students in this category and when the faculty
member has accumulated sufficient credits for a teaching load reduction, such a reduction
will be given in some term of the regular academic year. It must be understood that the
needs of students come first, and it may not always be possible to arrange for the reduced
load in the term which the faculty member requests it. Also, it must be understood that
the reduction in load can only be claimed during one of the regular terms of the academic
year and cannot be claimed during the summer term.

With the approval of the instructor, the departmental chair, the dean of the college, and
the Dean of Graduate Studies and Research, graduate students who have been admitted to
candidacy and who have filed their Program of Study may register for independent study
in their major field.

Students registered for independent study must be scheduled for regular conference
periods at least weekly. No more than six semester hours of independent study may be
applied toward a graduate degree, and no more than twenty-five percent of the student's
degree program may be taken in a combination of selected topics and independent
studies.

New Language for the Faculty Handbook (new section moving section from the
Academic Governance Handbook to the Faculty Handbook) 6.2.3.5:

6.2.3.5 Individual study
Individual study is the pursuit of a regularly listed course by a student without attending classes on a regular basis. The student must be either degree seeking, working toward teacher licensure or have special permission from the dean. In all cases, permission from the departmental chair (in which the course is offered) will need to be secured. The student seeking approval for an individual study will petition the appropriate faculty member and seek their consent to supervise the individual study, typically through an oral prospectus. If the faculty member agrees to supervise the student, the student and faculty member will work out the method of study, then permission from the departmental chair is secured. The grade for the course will be submitted to the Registrar in the regular way at the end of the semester in which the project is completed.

The usual limitations on academic load apply to the student's total load, including the load in regular classes and work taken individually.

If a faculty member supervises a student in individual study of a course at a time when the faculty member is teaching that course as a part of her/his regular assignment, then the faculty member will receive one-twenty-fourth teaching hour credit for that supervision. If a faculty member supervises a student in individual study of a course at a time when she or he is not teaching that course, then for each semester hour of individual study supervised by the faculty member, the faculty member will receive one-twelfth teaching hour credit.

The departmental chair will maintain a record of the work done by the faculty members in the chair's department in supervising students in this category and when the faculty member has accumulated sufficient credits for a teaching load reduction, such a reduction will be given during one term of the regular academic year. It must be understood that the needs of the student come first, and it may not always be possible to arrange for the reduced load in the semester in which the faculty member requests it. Also, it must be understood that the reduction in load can only be claimed during one of the regular semesters of the academic year and cannot be claimed during the summer term.

**Motion FS 15-16/04-03** to send the committee motion, Faculty Handbook changes as described in Appendix F on search committee meetings along with Senator Reed’s amendment back to committee. (Approved by the Faculty Senate April 11, 2016)

**Motion FS 15-16/04-04** to send the proposal on the Tuition Appeals Committee back to the Faculty Governance Committee to finalize Handbook language and to confer with Susan Davies. (Approved by the Faculty Senate April 11, 2016)

**Motion FS 15-16/04-05** to recommend the changes to the Handbook regarding the University Scholarships Selection Committee. (Approved by the Faculty Senate April 11, 2016)

University Scholarships Selection Committee (USSC)

- Members on Committee: 22 members consisting of 14 faculty (at least two from each of the five degree-granting colleges and at least one each from the School of Music
and the Library), 4 staff (engaged in student development) and 4 graduate students. Each member will serve a three year term. The Director of University Scholarships shall serve as ex officio non-voting member. The Associate Vice Chancellor for Enrollment Management will convene the first meeting and facilitate the selection of a chair, or co-chairs, from among the voting members of the committee.

- Report to: The Provost and Executive Vice Chancellor
- Areas of Responsibility: Define assessment criteria, review scholarship applications and identify award recipients for selected academic scholarships administered by the office of the Associate Vice Chancellor for Enrollment Management.

Motion FS 15-16/04-06 to support the resolution on HB2 as amended. (Approved by the Faculty Senate April 11, 2016)

Whereas, the North Carolina Legislature recently passed House Bill 2, the Public Facilities Privacy and Security Act, and this bill was signed into law on March 23, 2016, by Governor Pat McCrory;

Whereas, this bill discriminates against, and places severe limits on the civil rights of all people in our state including, lesbian, gay, bisexual, and transgender people; and

Whereas, Appalachian State University values diversity and supports making our campus a safe, inclusive space for all, regardless of sexual orientation or gender identity;

Whereas, this bill clearly creates more safety issues than it addresses;

Be it resolved, that the Appalachian State Faculty Senate does not support the discriminatory intent of House Bill 2, and will continue to make our campus as safe and inclusive as possible for all faculty, staff, and students.

Motion FS 15-16/04-08 to send the University Research Resolution to the Academic Policies Committee passed. (Approved by the Faculty Senate April 11, 2016)

Motion FS 15-16/05-01 to approve changes to the handbook supporting the Tuition Appeals Committee. (Approved by the Faculty Senate April 25, 2016)

New Language for the Faculty Handbook:

TUITION APPEALS COMMITTEE

- Members on Committee: 7 members consisting of 4 faculty and 3 staff. Four faculty shall represent four different colleges. The three staff shall represent the Learning Assistance Program, Office of Financial Aid, and Office of Transfer Services. The Registrar and University Treasurer shall serve as ex-officio members. The Associate Vice Chancellor for Enrollment Management and Associate Vice Chancellor for Business
Affairs will convene the first meeting and facilitate the selection of a chair, or co-chairs, from among the voting members of the committee.

- **Report to:** The Provost and Executive Vice Chancellor.
- **Areas of Responsibility:** Review and make decisions on appeals for tuition surcharge and tuition and fee refunds based upon evidence of “Other extraordinary hardship—Hardship of any kind which, despite responsible handling, resulted in the substantial disruption or interruption of the student’s pursuit of a degree.”

**Motion FS 15-16/05-02** to approve on an advisory basis, changes to the Academic Governance Handbook (now known as the AP&P Manual) as proposed by the Undergraduate AP&P Committee. (Approved by the Faculty Senate April 25, 2016)

**Motion FS 15-16/05-03** to approve the Voting Rights Resolution as amended. (Approved by the Faculty Senate April 25, 2016)

Whereas, Faculty Senate is considering organizing a full meeting of faculty to consider changes to the Faculty Constitution, and

Whereas, a pressing need to update the Constitution in regards to voting rights for special faculty members was identified in the 2015 University Non-Tenure Track Annual Report, and

Whereas, waiting any longer to update the Constitution would further marginalize full-time faculty members on this campus; therefore, be it

**Be it Resolved,** That the Appalachian State University Faculty Senate make it a priority next year to amend the faculty constitution in a way that would address Article I - Composition of the Faculty to include clinical, research, and senior lecturer ranks so that these faculty may have the right to hold faculty offices and to vote in faculty meetings and faculty elections and in departmental and college committees on which they serve except as noted in Article II, Section 3.