APPALACHIAN STATE UNIVERSITY
FACULTY SENATE MINUTES
FEBRUARY 14, 2000
(as approved as written at the March 20 Faculty Senate meeting)

At 3:22 p.m. on February 14, 2000, Chairperson Anderson convened the Faculty Senate meeting in the University Conference Room.

I. ANNOUNCEMENTS
   A. VISITORS. Anderson welcomed visitors and asked that they introduce themselves. (See voting sheet for visitors' names.)

   Ryan Bolick - SGA Legislation on Class Scheduling and Availability. Ryan Bolick, a representative from the Student Government Association, spoke to the Senate on SGA's desire to modify a 1989 AP&P policy that restricts Monday/Wednesday classes from starting before 2:00 p.m. because it creates a burden on Tuesday/Thursday classes and upper level classes. His research indicates that currently there are 164 MW classes that start from 8:00-2:00 p.m. (classes that should not be under the current rule) and 174 MW classes that start from 2:00-7:00 p.m. This means that 48.5% of all MW classes start before 2:00 p.m.

   There are currently 613 Tuesday/Thursday classes that start from 8:00-2:00 p.m. and 236 classes that start from 2:00-7:00 p.m. indicating that 72% of all TR classes start before 2:00 p.m.

   Since 1989, MW classes have dropped from 367 sections in 1989 to 338 in 1999; a 7.9% drop. TR classes have increased from 738 in 1989 to 849 in 1999; a 15% increase. Currently, there are 511 more TR classes than MW.

   Bolick informed the Senate that the Council of Chairs took a straw vote on SGA's proposal. The majority of voters abstained stating that they needed more information before voting. Bolick then asked the Senate to take a straw vote. The Senate's results were: 11-yes 1-no 9-abstain. Those senators who abstained noted that they needed more information.

   Senator McKinney asked if having more Monday/Wednesday classes would present a problem with Monday/Wednesday/Friday classes. Dr. Durham noted that Appalachian now has a software program that could simulate class schedules to see if there would be conflicts.

   Bobby Sharp pointed out that by the year 2008, the projected enrollment will be 14,000+ students with 3000 freshmen. If Appalachian is having a problem now, we need to think about what scheduling will be like in 2008 or even next year when the number of freshmen will be around 2,500 (2,200 for fall 1999).

   B. PRESIDENT BROAD'S LETTER ACKNOWLEDGING MERIT STRUCTURE LETTER. Anderson read to the Senate President Broad's letter...
(attachment #1) in response to the Faculty Senate letter sent to her on January 11 regarding the Board of Governors policy on distributing salary increases that recognize excellence in teaching. Broad noted that while she understands the Senate's point of view and appreciates "the impact on the 'merit structure,' the intent of the program is to recognize the most outstanding teaching." Her letter did not indicate whether or not the same reward structure would continue in upcoming years.

**C. RESOLUTIONS' STATUS**. Durham distributed a list of Faculty Senate motions/resolutions indicating those that had been acted upon, those that are currently under consideration, and those that have not been approved.

**II. MINUTES**

Anderson noted that Melissa Barth requested a couple of amendments to the January 10 minutes. In section I.B, third to the last paragraph, third sentence, the minutes should read, "...that the Office has been furnished with surplus furniture from the Warehouse." Also, the second to the last paragraph, last sentence should read, "...hoped to return to teaching a class or two a year sometime soon."

A motion was made and seconded to approve the January 10 minutes as modified.

| VOTE # 1 | 20 yes | 0 no | 1 abstain | The motion passed. |

**III. STANDING COMMITTEE REPORTS**

**A. ACADEMIC POLICY COMMITTEE**

1. **FS9900-02-01** - Motion to Establish a Merit Pay Study Committee: "The Faculty Senate will establish a committee of five faculty and chairs to serve on a Merit Pay Study Committee. Members will be selected after the Senate solicits volunteers from full-time regular faculty members and chairs."

   It was clarified that a total of five members would serve on the Committee.

   | VOTE # 2 | 19 yes | 0 no | 2 abstain | The motion passed. |

2. **FS9900-02-02** - Motion to Establish a Dean Evaluation Form Committee: "The Faculty Senate will establish a committee of five faculty to serve on a Dean Evaluation Form Committee. Members will be selected after the Senate solicits volunteers from faculty."

   It was clarified that the Committee would be an at-large Committee and that Anderson would send a request to faculty to serve on the Committee.

   | VOTE # 3 | 20 yes | 0 no | 1 abstain | The motion passed. |
3. **FS9900-02-03 - Motion to Ask that the Faculty Senate and Academic Affairs Work Together to Establish a Web Page Containing the Current Faculty Handbook:**

"The Faculty Senate and Academic Affairs will work together to establish a web page containing the current Faculty Handbook, all changes approved to the Handbook, and all proposed changes with their current status."

Ward thought that proposed changes should not be with the current Handbook since the Handbook is part of faculty contracts; to do so might cause confusion. The Senate decided that where a change is proposed, an asterisk or hyperlink could be used.

VOTE # 4 22 yes 0 no 0 abstain The motion passed.

**B. WELFARE AND MORALE**

1. **Report on the privacy/social security number issue.** Len Johnson, Director of Human Resource Services, reported on the status of using social security numbers as an identification number for the State's health plan. Johnson noted that the State health plan and Blue Cross/Blue Shield are required by law to keep files confidential. Johnson said that for BCBS to use Appalachian's unique identifying number might conflict with a number used by another state agency in BCBS.

2. **Faculty/staff lounge report.** Arnold reported that he has been convening this committee which has met twice, once which included a meeting with Julie Moore (Design and Construction) to preview the area which would be used for the temporary lounge. Arnold also reported that the reception area in Academic Affairs is being renovated and the current furnishings will be donated to the faculty/staff lounge. Some people on the committee are dissatisfied with the size of the temporary room for the lounge. Arnold noted that Jane Helm had indicated that if she were to be criticized for something, she would prefer it be for holding off on spending money now (for a temporary lounge) and save it for when the new Welborn Hall is built instead of putting the money into a lounge with which everyone would be dissatisfied. Discussion followed as to whether opening a temporary lounge was a wise use of current money. Arnold asked for a straw vote to see if there was any support from the Senate to continue with an interim lounge. (7-yes; 14-no; 1-abstain) The Senate then voted on continued support for space in the new building. (21-yes; 1-no; 1-abstain)

**C. AGENDA COMMITTEE**

1. **College elections.** Anderson noted that college elections are under way and asked senators to encourage colleagues to vote. Once college elections are completed, at-large elections will begin.

2. **General Administration survey.** Anderson reported that she received a letter
from the new Senior Vice President for Academic Affairs for the General Administration, Gretchen Bataille, who requested faculty opinions and ideas on issues of system-wide importance from each constituent institution. Anderson noted that quite a few responses to the survey were received and that she would forward to Dr. Bataille a summary of responses.

D. CHANCELLOR ADVISORY COMMITTEE

Anderson noted that the next meeting for the Chancellor Advisory Committee was Monday, March 6 at 2:00 p.m. and to let Michelle know if senators could attend.

E. CAMPUS PLANNING COMMITTEE

Committee report. Moore distributed a copy of the Committee's report regarding capital projects status. (attachment #2)

F. COMMITTEE ON COMMITTEES

No report.

G. BUDGET COMMITTEE

No report.

H. WELFARE OF STUDENTS COMMITTEE

By-laws for new Academic Integrity Code. Abbott reported that he has been approached by SGA regarding the development of by-laws for the new Academic Integrity Code (passed by SGA and the Faculty Senate last year). When Bill Ward was asked when the new Code would be implemented, he responded he did not know, that it depended on when the by-laws were finished and approved.

IV. OLD BUSINESS

A. FS9900-01-01 MOTION CONCERNING WORKLOAD EQUIVALENTS. Muir moved and Edwards seconded to remove the motion from the table.

VOTE # 5  23  yes  0  no  0  abstain  The motion passed.

Anderson responded to the question raised at January's Faculty Senate meeting regarding whether or not the Proposed Guidelines for Classload Equivalents passed by the Senate in April 1992 were ever presented to the Board of Trustees. After going to the Chancellor's Office and going through past Trustees' minutes, Anderson determined that it was never presented.

Butts expressed concern that if the document was not passed by the Board of Trustees, then we fall back to what is currently in the *Faculty Handbook*. Long noted that the second paragraph of #6 would never work for the Math faculty providing content area supervision of student teachers. Koch noted that the Workload Committee is looking at the proposed document and asked that Long and anyone else who has a concern with it or has any suggestions, to let him know.

Giskin noted that this was a huge undertaking for the Committee to take on and that he thought that the Committee should seek assistance from the administration
level.

Moore moved and Rardin seconded to table the motion so that the Workload Committee can rework the document for April's meeting.

VOTE # 6  20 yes  2 no  0 abstain  The motion passed.

B. AD-HOC COMMITTEE ON FACULTY WORKLOAD REPORT.  Koch reported that workload is a complex thing and that it will be difficult to come out with a set of principles.  Koch added that the Committee cannot get involved with all the nuts and bolts so they are going to have to initially limit their tasks to just principles.

Giskin added that the Committee should work jointly with Academic Affairs since they have the resources.  It was also asked that a commitment be gotten from Academic Affairs that they are working toward a 3/3 workload.  Durham responded that they have been working on this for a long time.

V. NEW BUSINESS

A. FACULTY CONCERNS

1. Board of Governors report.  Durham reported on the Board of Governors meeting held last week, noting that the BOG approved new fee schedules at five universities despite Molly Broad's opposition to approval for only a few schools to assess fees in support of salaries or capital projects.  Durham also said it was unclear what other UNC schools will do and that Appalachian was presently in a wait-and-see outlook on additional fees.

2. SACS Committee.  Weitz reported that she is serving on the SACS Committee and she urged senators to visit the SACS web site and to serve on the various subcommittees.

3. Other UNC schools closed.  Rardin commented that he had a colleague ask why Appalachian did not close when there were other UNC schools that closed during the bad weather a couple of weeks ago.  This led to an explanation that Appalachian's policy is to not close unless there is a severe emergency, which would be announced on radio, the web site, and other medias.

Abbott made a motion to adjourn that was seconded by McKinney.

VOTE # 7  21 yes  0 no  0 abstain  The motion passed.

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Mike Moore, Secretary
FACULTY PRESENT AND VOTING SHEET

VOTING SYMBOLS:  Y=yes  N=no  A=abstain

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VOTE 1: Approve January minutes as amended
VOTE 2: Motion FS9900-02-01 regarding establishing a merit pay study committee
VOTE 3: Motion FS9900-02-02 regarding establishing a dean evaluation form committee
VOTE 4: Motion FS9900-02-03 regarding the Faculty Senate and Academic Affairs working together to establish a web page containing the current Faculty Handbook
VOTE 5: Motion to remove FS9900-01-01 from the table
VOTE  6:  Motion to table FS9900-01-01 until the April meeting  
VOTE  7:  Adjournment  

Visitors:  Ryan Bolick, SGA; Deborah Crocker, Math; Len Johnson, Human Resource Services; Clinton Parker, Academic Affairs; William Purcell, Public Affairs; Bobby Sharp, Institutional Research; and Bill Ward, Academic Affairs.

**attachment #1**  -  Letter as written by UNC President Molly Corbett Broad

February 7, 2000

Dr. Stella Anderson, Chairperson  
Faculty Senate  
Appalachian State University  
Boone, North Carolina 28608

Dear Dr. Anderson,

This is to acknowledge your letter of January 11, on behalf of the Appalachian State University Faculty Senate, regarding the Board of Governors policy on distributing salary increases that recognize excellence in teaching. While I understand the philosophy that undergirds your point of view, and I appreciate the impact on the "merit structure," the intent of the program is to recognize the most outstanding teaching.

Sincerely,

Molly Corbett Broad

**attachment #2**  -  Faculty Senate  -  February 14, 2000

Report of the Campus Planning Committee

Committee members John Boyd, Mike Moore, and Robin Taylor met with Vice-Chancellor Jane Helm on February 2, 2000 to discuss a large agenda.

HARDIN STREET  
Bids are expected to be let in March 2000, after which New River Light and Power must do utilities work before road work itself begins. The finished five-lane road will necessitate the closing of Pine Street.
CAPITAL PROJECTS STATUS
The attached listing reflects the latest priorities for capital development. There has been a delay in official announcement of Appalachian's repair and renovation monies—about $3.6 million—being made available. The Rankin Science addition/renovation monies have not been restored; however, the interim has resulted in additional monies being requested for the project.

The system-wide request for $750,000,000 in capital projects bonds has been submitted to the legislature, of which Appalachian's requested share in shown for the projects listed on the sheet attached to this report. It is expected that if the bond package is approved it will be submitted to the voters in the fall of 2000. The proposal for using student fee money for capital projects was presented by President Broad to the Board of Governors for discussion, but it has not been acted on; it may be so at the next Board of Governors meeting. Repayment of the proposed capital projects bonds would be made by student fees and/or legislature provided tax dollars.

The planning for a new library may require rethinking that aspect of the 10-year plan, which specifies a new library on the Whitener parking lot. The GA's consultant, Eva Klein, has recommended that Appalachian do an engineering/architectural study about feasible alterations to the present library, which may involve an addition and/or connection to Smith-Wright, or some other configuration. The reason is that since Appalachian has such a high percentage of available classroom and office space, that to create new classroom and office space in the present library because of demolition of Whitener Hall and construction of a new library would only increase our excess capacity.

Construction of the 750-space lot behind Thomas Hall is proceeding, but will not be open when the Convocation Center opens.

The entrance archway project is on a very back burner.

CHILD CARE
There is very little possibility of capital funding for child care facilities. Such facilities must be supported by self-liquidating funds, which would make fees for child care high. The use of space in the new Educational Outreach facility, i.e. the Methodist Church building, is not feasible due to extensive renovation, and funding does not appear available for such renovation. What monies now available for use in that building are being supplied through borrowing from the Foundation and endowment funds, and these are limited.
It is uncertain whether any existing classroom or office space on campus can be turned to child care because all such facilities would have to meet code requirements for physical space and personnel. There are significant logistical and financial concerns involved and the University must yet determine the actual space now assigned to classroom and office use before embarking of decisions about how to utilize it.

The existing child care facility on Poplar Grove Road will be expanded this year. An addition to the present building will cost between $200,000 and $250,000, but it is expected to be complete by August 2000. According to Barbara Daye, who has been working on this project, this expansion will mean the child care facility can increase its child numbers by 33 (6 infant; 6 toddler; 9 2-yrs; 6 3-yrs; 6 4-yrs). The division of spaces will continue as at present, with half for students and half for faculty/staff. The waiting list continues.

WHITENER HALL
Departments in Whitener have insisted that the bus stops be moved from in front of the building because of environmental pollution. They have also requested creating a green area in the courtyard. Appalcart officials are now making plans to locate the bus stops away from Whitener, probably along Howard Street. The timetable for this move is not yet definite.

The cost of a plaza in the courtyard has been investigated and estimated to cost around $50,000, which is too expensive. The department chairs of History and Political Science/Criminal Justice have been notified about a scaled down plan for the courtyard, but to date neither has responded to Business Affairs whether they would accept that possibility.

APPALCART STOPS
Senator Barber asked us to inquire whether it was necessary for buses to block entrances to parking lots and block crosswalks when picking up or letting off passengers. Helm said she would raise the concern with Appalcart officials as part of their ongoing study of route servicing.

RIVERS STREET
We were asked whether Yield to Pedestrian signs could be installed on Rivers Street. It appears that it is completely up to DOT whether to install such signs. Appalachian has asked for more warning signs, but they have not been approved. We have learned that Rivers St. is due for resurfacing, which might include installation of rumble strips before each crosswalk to warn drivers via tire noise. Helm said Appalachian will request DOT to install such rumble strips as part of its planned
resurfacing.

$750,000,000 Bond -- PROJECTS FOR ASU

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TOTAL $34,350,707