At 3:19 p.m. on March 14, 2005, Chair Moore convened the Faculty Senate meeting in the University Conference Room (224 I.G. Greer Hall)

I. ANNOUNCEMENTS

A. Welcome, introduction of visitors (names follow voting sheet)

B. In order for the W.C. Strickland recognition to go forward, the Board of Trustees must approve the naming. The request to rename 224 I.G. Greer will be on their April agenda.

C. The Chancellor will visit the Faculty Senate in April. Agenda items are due to Chair Moore by 3/25/05

II. MINUTES

A. Chair Moore called for approval of the February 14, 2005 minutes.

Senator Marland moved and Senator Smith seconded that these minutes be approved.

VOTE-1 Motion to approve the February 14, 2005 minutes.

YES 19 NO 0 ABSTAIN 2

The motion passed

Available online at:

http://www.facsen.appstate.edu/Minutes/feb14min.html

III. PROVOST’S REPORT (Stan Aeschelman)

Nothing to report at this time.
IV. COMMITTEE REPORTS

Senator Rardin moved and Senator Harris seconded a motion to move the Ad hoc Committee on Faculty Elections motion forward on the agenda.

VOTE-2 Motion to move the Ad hoc Committee on Faculty Elections motion forward on the agenda.

YES 21 NO 0 ABSTAIN 0

The motion passed

Ad hoc Committee on Faculty Elections (STAUB)

Senator Rardin moved and Senator Waring seconded to amend the motion to reflect only part A: Appoint Mike Moore to a one year term to fill the vacant position.

Discussion followed.

ViceChair Susan Staub assumed the chair position for this discussion.

VOTE-3 Amend the motion to reflect only part A: appoint Mike Moore to a one-year term to fill the vacant position.

YES 19 NO 0 ABSTAIN 2

VOTE-4 Motion to appoint Mike Moore to a one-year term to fill the vacant position.

YES 5 NO 12 ABSTAIN 4

Senator McCaughey moved to hold an election among the Faculty to fill the vacant at-large position. This vote will be attached to the upcoming election for committees. Senator Marking seconded.

Discussion included clarification that this would not exclude Michael Moore from running and questions on proper procedures in this situation.

VOTE-5 Hold an election among the Faculty to fill the vacant at-large position. This vote will be attached to the upcoming election for committees.

YES 18 NO 2 ABSTAIN 3

Senator Ehnenn moved and Senator Weitz seconded the motion that Susan Staub as Vice-Chair to put out the call for nominations tomorrow.
VOTE-6 Susan Staub, Vice-Chair, will put out the call for nominations tomorrow.

YES 21 NO 0 ABSTAIN 2

Chair Moore resumed the chair of the meeting.

**Academic Policies Committee** (McCAUGHEY, Huelsman, Staub, Marland)

**FS04-05/03-01** Motion to accept the Shared Governance of the 16 UNC Campuses resolution

Senator Weitz voiced concern that the term “professional-rank” included under Administration-Faculty Collegiality, numbers 9-10, is too exclusive. The motion was amended to include more clarification of “professional-rank.”

VOTE-7 **FS04-05/03-01** To accept the Shared Governance of the 16 UNC Campuses resolution with the request for clarification of the term “professional-rank.”

YES 24 NO 0 ABSTAIN 0

The motion passed

**Budget Committee** (LAMBERT, Pier, Simon, Strazicich)

VOTE-8 **FS04-05/03/02** To accept the motion regarding Faculty service on the Foundation Board (see committee report for full motion).

YES 21 NO 0 ABSTAIN 1

The motion passed

**Committee on Committees** (WEITZ, Cramer, Harris, Jones, Kaenzig)

VOTE-9 **FS04-05/03-03** To approve the following two people to serve on the Faculty Grievance Assistance Committee for a term of two years each – Sandie Gravett (Philosophy and Religion) and Stella Anderson (Management), beginning immediately and ending in May 2006.

YES 22 NO 0 ABSTAIN 0

The motion passed

VOTE-10 **FS04-05/03-04** To have the Provost give a report on the Delaware Project to the Faculty Senate addressing What is it? and How is it being implemented at Appalachian?
YES 21 NO 1 ABSTAIN 0

The motion passed

**FS04-05/03-05** Motion: To approve changes in faculty representation on the Faculty Senate (Article IV, ss. 3 Faculty Constitution) (see committee report for full text).

Senator Ehnenn suggested we bring the vote to the entire ASU Faculty in the upcoming committee elections. Chair Moore made a point of clarification, such a vote would need to take place at the Faculty meeting at the beginning of Fall semester. Additional discussion included: the additional senators would make the size of Faculty Senate unwieldy, the restructuring would force people to serve, Chairs could be put into the position of appointing senators, concern that 52 senators would not fit into the meeting room, and workload issues. Suggestions were made to send out a survey or hold a forum on the topic.

VOTE- 11 **FS04-05/03-05** To change faculty representation of Faculty Senate.

YES 8 NO 10 ABSTAIN 3

The motion failed

**FS04-05/03-06** Motion: To approve the following changes to the officers of the Faculty Senate (Article IV, ss. 6, Faculty Constitution) (see committee report for full motion).

Discussion included: concerns that it would entrench leadership and be in conflict with the two three-year term restriction.

Senator Malloy moved and Senator McCaughey seconded a motion to send the original motion back to committee for clarification whether officers should be elected members rather than appointed members and what would happen to the Senate seat of elected officers.

VOTE-12 To send the motion back to committee for clarification.

YES 19 NO 1 ABSTAIN 0

The motion passed

**Faculty Handbook Committee (MARKING, Anderson, Gates, Moore)**

**FS04-05/03-07** Motion: To approve the Council of Chairs Charter as presented by the Faculty Handbook Committee (see committee report for full text).
Dave Haney stated that the Senate has not seen the latest edition of the Charter. Senator Marking moved and Senator Marland seconded to amend the motion to include the recommendation that the phrase “(not the faculty)” be struck from I.1.

VOTE-13 To amend the motion recommend that the phrase “(not the faculty)” be struck from I.1.

YES 20 NO 0 ABSTAIN 0

VOTE-14 **FS04-05/03-07** To accept the motion as amended.

YES 18 NO 1 ABSTAIN 0

The motion passed

**V. ADJOURN THE MEETING**

There being no other business, it was moved by Senator Olson and seconded by Senator Felkel that the meeting adjourn.

VOTE-15 To adjourn the meeting.

YES 20 NO 0 ABSTAIN 0

The motion passed.

**The meeting was adjourned at 6:03 pm.**

Respectfully submitted,

Beth Cramer, Secretary.
<table>
<thead>
<tr>
<th>Senators</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
<th>13</th>
<th>14</th>
<th>15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cramer, Beth</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Ehenn, Jill</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Felkel, Brian</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Harris, Tim</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Huelsman, Tim</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Jamison, Tom</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Jones, Bill</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kaenzig, Rebecca</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lambert, Monica</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Malloy, Mark</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Marland, Eric</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Marking, Martha</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>McCaughey, Martha</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Moore, Michael</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Olson, George</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Pier, Chuck</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Ramsey, Colin</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Rardin, Patrick</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Scherlen, Allan</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Simon, Kathleen</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Smith, Steve</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Strazichich, Mark</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Staub, Susan</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Waring, Doug</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Weitz, Gayle</td>
<td>A</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>
Curtin, Christopher
Y Y Y Y A Y Y Y N Y

VOTE- 1 To approve February 2005 minutes
VOTE- 2 To change the order of business
VOTE- 3 To amend elections motion
VOTE- 4 To appoint Moore to one year term
VOTE- 5 To hold faculty election to an at-large position
VOTE- 6 To begin the election process
VOTE- 7 Shared Governance document
VOTE- 8 Service on Foundation Board
VOTE- 9 Nomination to Faculty Grievance Hearing Committee
VOTE-10 Provost report on the Delaware Project
VOTE-11 Change Faculty Senate representation
VOTE-12 Return to committee
VOTE-13 Amend Council of Chairs Charter motion
VOTE-14 Amended Council of Chairs Charter
VOTE-15 Adjourn

Visitors: Tim Burwell, Bill Ward, Peter Petschauer, Dave Haney

Committee Reports and Related Documents:

Ad hoc Committee on Faculty Elections (STAUB)

Motion in reference to the current vacant position in the faculty senate for the academic year 2005-2006, that the faculty senate choose one of the following:
a) appoint Mike Moore to a one year term to fill the vacant position. b) award the vacant position to the candidate for the at-large positions with the third most votes in the recent faculty senate election.

Rationale

Choice a) is what was requested by the chair of the senate. Choice b) is the option that would have happened if the chair had not made his request. If we had voted in December to allow the chair to run for a one year term, the campus would have been able to choose between choices a) and b). Since it would be cumbersome to have a campus run-off, and since we (the senate) are reasonably representative of the campus, it seems reasonable to have the run-off within the senate, hence again giving us the choices a) and b). In summary, given all of the possibilities of what could have happened, we are still basically choosing between the two options above, so we might as well make a choice and get on with business. - Eric Marland

Agenda Committee

No Report

Academic Policies Committee

Consideration of Faculty Assembly proposal on Shared Faculty Governance.

Dear faculty chairs/presidents of the 16 UNC campuses:

On Friday, the Faculty Assembly adopted the resolution printed below, whose goal is to lend the aid and moral authority of the Assembly (and of campuses with good shared governance) to help those UNC campuses that have poor shared governance and an authoritarian relationship between administration and faculty. We hope faculty on your campus (perhaps the senate/council or at least its leadership) will review the draft "Minimum Standards" document and provide feedback. A revised draft (taking into account the feedback we receive) will be presented to the Assembly at our April meeting. We hope for your response(s) before then.

It should be emphasized that the purpose of the document is not to enforce conformity but to aid campuses that need assistance in achieving good shared governance. Feel free to forward it to others. Let me know if you would like me to send you the document as a Word attachment.

You can send comments to me.

Dick Veit, UNCW

(for the Faculty Assembly Governance Committee)

Motion of the Governance Committee (adopted 2/4/05):
Be it resolved that the Faculty Assembly directs the Governance Committee (1) to send the following draft document to the senates/councils of the 16 UNC campuses for their comments and recommendations prior to the April 2005 meeting and (2) to present the revised document to the Assembly at that meeting with a recommendation for its ratification.

**Shared Governance on the 16 UNC Campuses**

**Minimum Standards of Governance**

A strong tradition of shared governance is essential to the excellence of any institution of higher learning. The Faculty Assembly recognizes the following as minimum essential standards of governance that must be in place on each of the 16 campuses of the University of North Carolina.

**The Faculty Senate or Council**

1. The faculty must be represented by an elected Faculty Senate or Council that holds regularly scheduled meetings throughout the academic year.

2. With few exceptions, voting membership of the senate/council must be limited to elected faculty representatives.

3. Members of the senate/council must represent departments, colleges, schools, or comparable academic units and must be elected directly by the faculty of those units.

4. The officers of the senate/council, including its presiding officer (president or chair), must be elected by the membership of that body or by the faculty as a whole.

5. Procedures for the election of the senate/council's membership and officers, as well as their responsibilities and terms of office, must be codified in published bylaws or other document approved by and amendable by the senate/council.

6. Procedures for the operation of the senate/council and its committees must be codified in published bylaws approved by and amendable by the senate/council.

7. The senate/council must be given adequate resources to ensure effective governance, including:
   a. an adequate budget
   b. reasonable authority over its budget
   c. adequate office space
   d. adequate secretarial support
   e. appropriate release time for the chair/president

**Faculty Governance Responsibilities**
1. The responsibilities and procedures of faculty governance must be codified in a published governance document approved by and amendable by the faculty or their elected representatives.

2. The university's curriculum is primarily the responsibility of its faculty. The faculty, through its elected senate/council (or through its delegated faculty committees or through elected faculty councils of its colleges and schools) must give approval to campus curricular policies prior to their implementation, including but not limited to the following:
   a. graduation requirements
   b. "basic studies"/"general education" requirements for undergraduates
   c. the establishment of all new departments, schools, and colleges
   d. the establishment of new degree programs (including online programs)
   e. establishment of or substantive changes to majors
   f. the elimination or consolidation of degree programs or departments (except in cases of declared financial exigency)
   g. the establishment of individual new courses
   h. campus admission and retention policies
   i. attendance and grading policies
   j. grade-appeal procedures
   k. drop/add policies
   l. course-repeat policies
   m. policies for graduation with honors and for honors programs
   n. honor-code policies
   o. the granting of honorary degrees

3. The faculty, through its elected senate/council and consistent with policies in The Code, must exercise authority to determine and amend campus policies of reappointment, tenure, and promotion, and of post-tenure review; all revisions to those policies, without exception, must be ratified by the senate/council.

4. The faculty, through its elected senate/council, must approve faculty handbooks and academic policy manuals (and campus policies therein).

5. For joint committees on which the faculty is represented:
   a. Faculty representation must appropriately reflect the degree of the faculty's stake in the issue or area the committee is charged with addressing.
   b. The faculty members of joint committees must be selected by the elected faculty leadership or by processes approved by the senate/council.

**Administration-Faculty Collegiality**
1. A collegial, candid, and cooperative relationship should exist between the administration and the faculty. When requested, administrators should report to the senate/council and respond to questions.

2. Except on rare occasions, senior administrators should uphold the decisions of the senate/council in areas in which the faculty has primary responsibility, such as curriculum and tenure/promotion policies.

3. The chancellor and other senior administrators should consult in a timely way and seek meaningful faculty input on issues in which the faculty has an appropriate interest but not primary responsibility, including but not limited to the following:
   a. the university mission, emphases, and goals
   b. budget
   c. campus master plan or strategic plan
   d. building construction
   e. enrollment growth

4. The chancellor should effectively advocate the principles of shared governance to the Board of Trustees.

5. The chancellor should typically sustain the recommendations of faculty tenure, hearings, and grievance committees.

6. When the chancellor acts against the recommendations of such committees, the chancellor should meet with the committee or otherwise adequately communicate the reasons for not sustaining its recommendations.

7. The Board of Trustees should exercise due respect for the governance prerogatives of the faculty.

8. The faculty should participate meaningfully in the selection of academic administrators (through membership on search/hiring committees and the opportunity to meet and comment on "short-listed" candidates before hiring decisions are made).

9. The professorial-rank faculty of each department should approve the appointment and reappointment of its department head/chairperson.

10. The professorial-rank faculty of each department should approve the term of office of its department head/chairperson.

11. Each full-time faculty member should regularly evaluate the performance of senior administrators.
a. The faculty’s evaluation of administrators should be in addition to and independent of the mandated periodic evaluation of administrators.

b. Administrators evaluated by faculty should include the chancellor, the provost, the faculty member's college/school dean, and the faculty member's department head/chair.

c. The faculty should determine the questions and format of the faculty evaluations of senior administrators.

d. The results of these evaluations should be made available, at a minimum, to the person evaluated and to that person's immediate supervisor.

**Noncompliant Campuses**

It is the responsibility of the faculty of each campus to advocate, seek, and monitor the campus's adherence to the Minimum Standards of Governance. When a campus is not in compliance with one or more standards, faculty should seek resolution through processes at the campus level. However, when the faculty's sustained efforts to secure compliance have not been successful, the faculty, either through its senate/council or by the action of one or more faculty members, is encouraged to consult with the officers of the Faculty Assembly.

In cases that, in the judgment of the Assembly's officers, may constitute serious noncompliance, the Assembly's officers may authorize appointment of an ad hoc panel to investigate and prepare a report. The members of an investigating panel are faculty members from other campuses who have no previous involvement in compliance issues on that campus. The panel is asked to visit the campus alleged to be noncompliant, to meet with parties in the faculty and administration, and to prepare a report for submission to the Assembly's Governance Committee. The investigating panel's draft report recounts the facts of the case and sets forth conclusions as to whether the campus is in compliance with the Minimum Standards of Governance. The Governance Committee may call for revision of the report prior to its release.

The Governance Committee sends the revised text to the principal parties for their corrections and comments. The responses are taken into account in preparing the final text for presentation to the Assembly. If it deems that the campus is neither compliant nor working to achieve compliance, the Governance Committee may seek the good offices of the Office of the President in achieving a resolution. Finally, if all efforts fail, the Governance Committee may recommend that the Faculty Assembly censure the noncompliant administration. The Assembly continues to seek compliance, upon the attainment of which, the Governance Committee recommends to the Assembly that the censure be removed.

**Budget Committee**

Motion regarding a faculty member on the Foundation Board.

Rationale:

According to its Web page, "Created in 1970, the Appalachian State University Foundation is a support organization of the university that receives and invests private funds to help further the
institution’s academic mission."... " The Appalachian State University Foundation exists solely to help create the best possible learning environment for Appalachian State University students. During the past decade, the Foundation has provided more than $60 million in scholarship and academic program support. It operates as a non-profit Internal Revenue Code Sec. 501(c)(3) organization."

Although the Appalachian State University Foundation meetings are conducted in the open (except for legal matters) and faculty members may sit in on them, the Faculty Senate would like to see the appointment of a member of the university faculty as a voting member on the Foundation Board. This would allow faculty input on decisions made by Board members. It would be understood that the person considered for this position must be willing to participate in Board member duties. In addition to the regularly scheduled Board meetings, such a commitment includes participation in committee meetings as often as 2-3 times per month and during the summer. The individual appointed need not be a member of the Faculty Senate to qualify for the appointment.

Motion:

Whereas it is useful and appropriate to employ faculty expertise in the work of the Appalachian Foundation Board, because it would add valuable perspective and additional help to the Board, build stronger relations between faculty and the Foundation, and benefit the overall integration of agencies important to the University;

Be it Resolved, that the Appalachian State University Foundation Board of Directors appoint a faculty member as a full member of the Board beginning as soon as possible from this date; and that said faculty member is to be nominated by the Faculty Senate to serve a four-year term, to which the faculty representative may be eligible for re-appointment for one additional term.

Be it further Resolved, that the Faculty Senate requests the Provost and Executive Vice Chancellor for Academic Affairs and the Chancellor to support this resolution through their recommendations to the Vice Chancellor for University Advancement and the Foundation Board of Directors.

Be it further Resolved that the responsibilities and an adequate job description for such a position will be developed by the Faculty Senate Budget Committee in consultation with the Vice Chancellor for University Advancement.

Be it further Resolved that the appointment of a faculty representative will be recommended to the Senate by its Budget Committee after having solicited faculty applications that demonstrate ability to benefit the activities of the Foundation Board and to fulfill all the responsibilities required of Foundation Board members.

Committee on Committees Report

Members: Beth Cramer, Tim Harris, Bill Jones, Rebecca Kaenzig, and Gayle Weitz (Chair)
We are working on faculty university committees; assessing openings for next year and considering recommendations for changes, compiling information for a webpage for each committee. Hope to report on this at the April meeting.

We suggest the following information be included in each department’s webpage for faculty: P&T documents, Merit criteria, Departmental committees (with members, minutes, and meeting times), travel forms and info, curriculum process and committee, dpc and search committee info, and links to the Faculty Handbook and The Code and the Faculty Senate.

1. Motion to approve the following two people to serve on the Faculty Grievance Assistance Committee for a term of two years each – Sandie Gravett (Philosophy and Religion) and Stella Anderson (Management), beginning immediately and ending in May 2006.

2. Motion to have the Provost give a report on the Delaware Project to the Faculty Senate addressing What is it? and How is it being implemented at Appalachian?

3. Motion: To approve the following changes to the representation of faculty on the Faculty Senate:

   Article IV, Section 3

   The Faculty Senate shall be composed of faculty members and elected by faculty members. Members shall be elected as follows:

   The faculty in each academic department shall elect one senator from their department.

   The faculty of the Library shall elect one senator from their area.

   The faculty of the School of Music shall elect one senator from their area.

   The faculty of the university shall elect six senators at-large from faculty in any academic department, the Library, or the School of Music.

   Raionale: The basic academic unit on campus is the department. Having one senator from each academic department (plus one from the Library and one from the School of Music) would enhance communication between the faculty and the Faculty Senate, and foster stronger accountability between senators and their constituents. Having at-large positions offers opportunities for faculty who may be disenfranchised in a department.

4. Motion: To approve the following changes to the election of senators to the Faculty Senate.

   Article IV, Section 6

   The procedure for electing senators from each academic department, the Library, or the School of Music shall be:
By August 15, the Elections Chair of the Faculty Senate notifies the faculty and the chair of each academic department, the Library, and the School of Music of openings on the Faculty Senate.

By August 31, the faculty in each academic department, the Library, and the School of Music (with an opening on the Faculty Senate), nominate candidates and elect a senator by secret ballot. The Chair of the area forwards the name of the new senator to the Chair of the Faculty Senate.

The new senator begins his/her three-year term beginning the following April.

The procedure for electing at-large senators shall be:

By August 15, the Elections Chair of the Faculty Senate notifies the faculty in the university of the at-large openings on the Faculty Senate.

By August 31, nominations are forwarded to the Elections Chair of the Faculty Senate.

By September 30, the faculty of the university elect the senators for the open at-large positions.

The new senators begin their three-year terms beginning the following April.

Rationale: Holding elections in the fall, would give senators sufficient time to adjust their schedules prior to taking office.

5. Motion: To approve the following changes to the officers of the Faculty Senate.

a. The senators of the Faculty Senate shall elect a new Chair of the Faculty Senate every other year in April.

1. This person then serves one year as Chair-Elect, followed by one year as Chair, followed by one year as Past-Chair.

2. The new Chair (Chair-Elect) is elected in April and becomes the Chair-Elect until the next April, when s/he becomes the Chair until the next April, when s/he becomes the Past-Chair until the next April, when her/his term in office is over.

3. The Chair-Elect shall keep the minutes and attend the Board of Trustee meetings, amongst other duties assigned by the Chair of the Faculty Senate.

4. The Past-Chair shall serve as the Elections Chair of the Faculty Senate, represent the university at the Faculty Assembly, and attend the Board of Trustee meetings, amongst other duties assigned by the Chair of the Faculty Senate.

b. Omit the positions of Vice-Chair and Secretary of the Faculty Senate.

Rationale: Currently, most Chairs of the Faculty Senate serve two one-year terms. Restructuring the officers of the Faculty Senate to a Chair-Elect, Chair, and Past-Chair (with one-year terms)
offers continuity and sufficient time to build stronger leadership. Absorbing the duties of the Vice-Chair and Secretary into the positions of Chair-Elect and Past-Chair seems prudent.

Faculty Handbook Committee Report

Senate approved an earlier version of the Charter (February 14, 2005); however, it was substantially amended again by the Council of Chairs at its last meeting, especially in its relationship to the Dean’s Council. We believe there should always be regular advisory contact between the Council and deans and that the Council should officially report to the provost. The Charter language we propose does two things: 1) it tries to make clear that the Council does not officially represent faculty opinion, even though chairs are, indeed, faculty—but are on the Council acting as an administrative voice; 2) it makes parallel the advisory responsibilities of the Council, including advising the Dean’s Council.

Council of Chairs of Appalachian State University

Charter (approved by Council of Chairs 5/6/04)

[Bold indicates text proposed by the Faculty Senate Handbook Committee.]

I. Objectives and Functions:

1. The Council of Chairs of Appalachian State University shall gather and exchange information on behalf of the chairs of the university. The Council of Chairs shall be the official voice of the chairs (not the faculty).

2. The Council shall advise, make recommendations to, and report to the Provost/Executive Vice Chancellor, who shall respond to the Council in a timely fashion.

3. The Chair of the Council of Chairs shall be available to advise the Chair of the Faculty Senate at regular intervals during the academic year, and shall serve as an exofficio non-voting member of the Faculty Senate.

4. The Chair of the Council of Chairs shall be available to advise the Dean’s Council at regular intervals during the academic year.

I. Objectives and Functions

1. The Council of Chairs of Appalachian State University shall gather and exchange information on behalf of the chairs of the university.

2. The Council shall report to, advise and make recommendations to BOTH the Provost/Executive Vice Chancellor AND THE FACULTY SENATE, who shall EACH respond to the Council in a timely fashion.
3. The Chair of the Council of Chairs shall be available to advise the Provost and Executive Vice Chancellor at regular intervals during the academic year.

4. The Chair of the Council of Chairs shall be available to advise the Chair of the Faculty Senate at regular intervals during the academic year.

II. Organization and Relationships

1. The Council shall consist of all academic department chairpersons, the University Librarian, and Assistant or Associate Dean of Music, AND THE CHAIR OF THE FACULTY SENATE (WHO IS EX-OFFICIO AND NON-VOTING). Assistant Chairs, attending Council meetings, shall be ex-officio, non-voting members unless representing the department in the absence of the Chair. A department chair may designate a departmental representative to vote in his or her absence.

2. The Council shall have a Chairperson and a Vice-Chair who shall be nominated and elected by the Council of Chairs for renewable one-year terms.

3. The Executive Committee of the Council of Chairs shall consist of the Chairperson and Vice-Chair of the Council, representatives from each college, and from the Library and School of Music. The representatives shall be chosen in such manner and for such terms as specified by the Council. The Executive Committee shall meet prior to each Council meeting to set and publish the agenda.

III. Operations


Faculty Welfare and Morale Committee Report

- No Report

Welfare of Students Committee Report

- No Report