APPALACHIAN STATE UNIVERSITY  
FACULTY SENATE MINUTES  
April 8, 2002 - (unapproved)

At 3:17 p.m. on April 8, 2002, Chair Weitz convened the Faculty Senate meeting in the University Conference Room (224 Greer Hall).

I. ANNOUNCEMENTS  
A. VISITORS. Weitz welcomed visitors and asked that they introduce themselves. (See voting sheet for visitors' names.)

B. MOTIONS/RESOLUTIONS UPDATE. Weitz reported that the status of resolution/motions can be found at [http://www.facsen.appstate.edu/Resolutions/Res2001-2002.html](http://www.facsen.appstate.edu/Resolutions/Res2001-2002.html). A full resolutions update on all the motions will be made at the May meeting.

C. REMAINING MEETINGS. Next Monday's meeting will be part two of the April 8 meeting. The May 6 meeting is the final meeting. At that meeting, all committees will have final reports. After this Senate adjourns, the new Senate will convene and elect new officers for the 2002-2003 year. Since there was an overwhelming response to return the money to the Foundation (for student scholarships), there will be no end-of-the-year Faculty Senate dinner. Some people still expressed an interest to get together and a pot luck dinner was suggested. Plans will be finalized next Monday.

D. ELECTIONS. Gates noted that nominations are being solicited to fill the few vacancies left. Since time is running out, we are going to go ahead with what we have and fill the vacancies in August or September. The ballot will be done electronically.

E. DEANS' EVALUATIONS. The evaluations have taken place and the reading committees have all met. The final meeting with Durham, the deans, and the reading committees will take place this week and next week. As a result of going through this process for the first time, there are many recommendations for improvement which will be addressed later in the agenda.

F. DIVERSITY MEETING. Weitz, Hall, and Yaukey met with Barbara Daye and Tracey Wright on Friday to discuss diversity. A couple of recommendations were composed on how the faculty might get in the loop in that regard. These recommendations will be presented at next Monday's meeting.

RESUME MARCH 25 MEETING

III. STANDING COMMITTEE REPORTS

E. WELFARE OF STUDENTS COMMITTEE

1. FS01-02/03-06B - Motion Regarding Students' Freedom of Speech. Rardin explained the rationale of the motion. This motion would be a second to a motion that passed SGA. The current policy of restricting the distribution of printed material on campus is not uniformly enforced. Weitz questioned if this policy comes out of the Student Development Office. Koch responded that during a meeting with members of the ACLU, the Chancellor, and Blimling Koch got the impression that the current policy does come out of the Student Development Office. Weitz asked what Student Development's response was to SGA's motion. Rardin responded that the University's position is that, through statute and through
ruling, they have a right to restrict time, place and manner of the exercise of free speech. The reason the University has this right under the law is that it has a mission of education to carry forth and the reason these restrictions are in place is to ensure that public demonstrations of free speech do not interfere with that mission.

Gates noted that the solution to the uneven enforcement of the current policy is to not throw out time, place and manner restrictions, but to demand uniform enforcement. Time, place and manner has uniformly received blessings of the courts for many years. Time, place and manner attempts to protect the impeding of traffic.

Weitz asked Rardin to elaborate on hate literature having special restrictions as well as any other special restrictions that would apply. Rardin responded that other special restrictions are slander and libel. Hate speech is not protected under the UNC Code. Koch added that hanging posters by plastering them all over buildings could constitute as vandalism.

A vote was taken on the motion as written.

VOTE # 1  14 yes  4 no  1 abstain  The motion passed.

FS01-02/03-06B - Motion Regarding Students Freedom of Speech - Whereas Appalachian\'s restrictions on the distribution of printed materials on campus are not uniformly enforced; Resolved, That restrictions on anonymity, time, place, and manner of distribution of printed materials on campus be removed, excluding residence halls and academic buildings.

2. FS01-02/03-07 - Motion Regarding University Web Pages Links. Muir explained the rationale of the motion noting that the University\'s restriction is quite clear; if you are using university web space, you cannot profit from it. Also, you must have a link on your website that links you back to Appalachian\'s home page.

Muir noted that Booneweather.com is now covered with ads. He also noted that there is a possibility that the web page makes money off of hits to the webpage from its advertisers. Muir added that if he wants to add a web page he should have the same advertising space that the University is providing Booneweather.com. Who decides who gets the for-profit-space since there is a finite space available on the web. There are other weather sources.

Weitz asked Muir if it would fit his motive for bringing this motion forward if there was a group of people that made decisions in reference to a University policy statement regarding how profit and not-for-profit links are established. The difference between profit and not-for-profit are merging and we obviously need some that are for-profit linked.

Koch suggested that Yaukey take this issue up with the Information Technology Advisory Committee (ITAC), which she serves on. Ward added that ITAC is meeting this Friday at 1:00 in this room.

Rardin suggested changing the wording to state, Resolved, That Faculty Senate calls on the University\'s Webmaster to report to the Faculty Senate.... Ward noted that he has a problem with the word illegal in the first Whereas. He added that this implies that the University is engaged in illegal activity. Ward asked if any competent legal judgment has in fact determined if that implication is founded and, if so, the Attorney General is the group that should be notified of such, not the Faculty Senate. Rardin then suggested removing the word illegal. Weitz asked Muir if he would accept, against policies and procedures instead and Muir agreed. Weitz asked if Rardin suggestion that a report be made to the Faculty Senate would be acceptable. Muir agreed.
Abbott noted he could see the Appalachian homepage being clean from advertisements, but beyond that that most semi-savvy web users know that once you leave the homepage, you are off and running.

Weitz noted that she or Yaukey will bring the issue up at ITAC’s meeting on Friday and then have it brought back here for further discussion. Koch added that he is receiving a lot of spam email. Ward responded that Terry Combs works hard to try to eliminate spam. Weitz noted that she will bring it up at the ITAC meeting. Moore added that the Mailwasher program will help with this.

Muir moved to table the motion and Simon seconded.

VOTE # 2 19 yes 0 no 0 abstain The motion passed.

F. CAMPUS PLANNING COMMITTEE

1. FS01-02/03-05 - Motion Regarding Electronic Communication. Abbott noted that the essence of the motion is that it serves as a laundry list as to how information can be disseminated. The motion will give faculty a better way to receive communications they want to receive. Weitz noted that she has spoken with Jeff Williams who told her that the University is already poised to go in this direction. Software has already been purchased that will make this a web-based communication system. Pope added that this system will help the system that is currently in place so that emails do not always come from one person, but will come from a labeled organization. It was noted that this motion is an improvement to what we have now. A vote was taken on the motion as written.

VOTE # 3 19 yes 0 no 0 abstain The motion passed.

G. WELFARE AND MORALE COMMITTEE

1. FS01-02/03-08 - Motion to Change the Name, Structure and Mission of the Traffic Management and Safety Committee. Woodworth noted that she took this issue on in response to a concern that Jane Helm had perhaps changed the Committee and that the Committee was not doing the functions that it was defined to do. Historically, this large committee worked with Jane Helm to set policy and to review traffic fines appeals. Two things have happened recently that makes it necessary for the Committee to be restructured. The first is that the Security Office has now become University Police so the whole policing of traffic violations has changed. The second thing that happened is that a committee mandated by the State was formed—the Safety and Health Committee. The charge of this committee is to review safety matters on campus which overlaps some with the Traffic Management and Safety Committee.

Recently, it has been difficult to have a majority of the Traffic Management and Safety Committee at meetings. Since there was not a majority at the meetings, the traffic appeals applications grew to a large backlog and people were having to wait months for an appeals answer. This is why Jane Helm stepped in and delegated the appeals process to Larry Foster. According to Helm, this system is working very well—the appeals are handled in a timely manner—and Helm has asked that the Senate not tinker with this process. After some discussion, a vote was taken on the motion as written.

VOTE # 4 19 yes 0 no 0 abstain The motion passed.
H. COMMITTEE ON COMMITTEES  
No report.

I. AD-HOC COMMITTEE ON SPACE  
No report.

J. AD-HOC COMMITTEE ON WORKLOAD  
No report.

K. TASK FORCE ON APPALACHIAN’S APPEAL  
No report.

L. AGENDA COMMITTEE  
No report.

V. OLD BUSINESS  
None

VI. NEW BUSINESS  

Motion Regarding Safety and Health Committee. Moore moved and Rardin seconded that the state-mandated Safety and Health Committee be made a University committee with the Faculty Senate’s Committee on Committees recommending the faculty representatives who serve on the Committee.

VOTE # 5  
18 yes  0 no  0 abstain  The motion passed.

Simon moved and Marking second to adjourn the March 25 portion of the April 8 meeting.

VOTE # 6  
14 yes  0 no  0 abstain  The motion passed.

The meeting adjourned at 4:50 p.m.

CONVENE APRIL 8 MEETING - 5:00 p.m.

I. STANDING COMMITTEE REPORTS  

A. BUDGET COMMITTEE

1. Update on anticipated budget reductions. Durham reported on the State budget reductions for 2002-2003. The Governor has asked if public education can prepare to cut 2%, community colleges 4-10%, and universities 6-10%. Since education receives the majority of state funds, the majority of the cuts will probably come from education. The approved budget for 2002-2003 is $14.7 billion. The projected deficit is $1.2 billion, which equals 8.2% of the approved budget. The targeted cut amounts are: Education-$695 million; Health and Human Services-$330 million; Natural and Economic Resources-$30 million; Justice and Criminal Safety-$425 million and General Government-$20 million.

Appalachian receives about $86 million in state funds so a cut of 10% would mean $8.6 million. Of the $86 million, Academic Affairs receives about $65 million (three-quarters) so three-quarters of the proposed cuts will come from Academic Affairs. Appalachian so far has only submitted proposed budget cuts up to 4%. Durham noted that approximately $50 million dollars of the $65 million goes towards faculty salaries so money will have to come out of these lines because the money cannot all come from supplies, materials, and equipment. At the 4%
budget reduction level, Appalachian will have to cut $3.459 million from its budget. Of that
amount, $2.614 million will come from Academic Affairs. $900,000 of the $2.614 can come
from unfilled faculty salaried positions. At the 4% level, salary money can be given up without
cutting positions with people in them. If we get up into the 10% level, there are not enough
nooks and crannies to come up with money from. Durham noted that starting tomorrow, he will
be meeting with everyone who reports to him. He has deans reporting to him what they have
unencumbered in part-time faculty salaries because those lines are where he will go to first.
Durham added that he does not think the 4% cut already submitted by the General
Administration is not going to fly with the legislature and that he expects the level to be 7-8%.
Woodworth asked about the tuition increase. Durham responded that though this has been
passed by the Board of Governors, it is the legislators who have the final say. Weitz asked
Durham if he will be as open with the faculty when he does the 5-10% reduction plans. Durham
responded that he would once the plan is finished. Simon asked about release time and off-
campus scholarly assignments. Durham replied that the deans will be looking at off-campus
scholarly assignments and that they will all do the same thing, whatever that might be.

2. Turchin Center update. Durham reported on the status of the Turchin Center. He
noted that an additional $150,000 is needed to open the Center and that he has asked the
Chancellor to see if there is someone who will give the $150,000. The opening of the Center has
been postponed twice now.

Bush asked Durham if there has been any talk about a state lottery. Durham replied that he
thought a lottery is on the Governor’s agenda and that he will use the cuts to his advantage to
support it. Durham added that in some states, though they give all the lottery money to
education, education receives no additional funding from the state.

3. Salary report regarding gender. Durham distributed reports regarding average faculty
salaries (all faculty), average female faculty salaries by rank, and annual salary increases for
year-to-year continuing faculty. Durham noted that paper copies of the yearly faculty salaries
report will not this year be sent to faculty. Instead, the report can be found shortly on
Institutional Research’s webpage. ****LINK****
Durham noted that though the average salaries for women are less than men’s, attention has
been paid to this and some increases have been implemented. Durham added that the length of
time of men and women in rank and in service shows that men by far have been here longer than
women. Where there are salary inequities, that needs to be made know to the chair and dean and
then to Durham.

II. MINUTES
Simon moved and it was seconded to approve the first portion of the March 25 minutes as
written.

VOTE # 1 18 yes 0 no 0 abstain The motion passed.

I. STANDING COMMITTEE REPORTS, continued
B. AD-HOC COMMITTEE ON WORKLOAD
Report and recommendations. Weitz noted that Jamie Allan, a member of the
Committee, was present and asked that this item be moved up on the agenda. Other members of
the Committee present include senators Arnold, Gates, and Weitz. Weitz reported that the Workload Committee was charged to try to look at the workload document approved by the Senate that a previous ad-hoc committee composed to try to come up with recommendations as to how that document could be utilized as soon as possible. The current Committee tried to give everyone a three-course/nine credit-hour workload with a one course/three credit-hour reassigned time to do research/creative activity. The way the Committee went about making these recommendations was to try to think of all the players in the equation that effect workload. Weitz reviewed the recommendations and discussion followed.

Weitz reported that in response to the 1992 SACS report, we came up with special designators to handle the curriculum issues for a multi-cultural component, a computer component, a writing component, etc. So now there is this elaborate system of designators. Through the Committee’s research, while there are established criteria, no one really checks to see what is done. The Committee thinks there are better ways to get these things accomplished than with special designators so they recommend getting rid of special designators by incorporating them into core curriculum or degree programs or departments. Doing so will free up advising and will make the choice of courses easier for students. Another curriculum recommendation is to look at the core curriculum. Minimally, the Committee is recommending keeping the same number of courses and the same designated areas, however, the window will be opened up as to what constitutes satisfying those requirements.

After some discussion, Moore called for the question.

VOTE # 2 17 yes 0 no 1 abstain  The motion passed.

A vote was taken on the Workload Committee’s recommendations.

VOTE # 3 16 yes 0 no 1 abstain  The motion passed.

Due to the lack of a quorum, the meeting ended at 6:00 p.m.

Respectfully submitted,
Mike Moore

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FACULTY PRESENT AND VOTING SHEET
APRIL 8, 2002 (March 25 portion)

voting symbols:  Y = yes  N - no  A = abstain

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VISITORS: Bill Bauldry, Mathematical Sciences; Perry Mixter, Cultural Affairs; Bill Ward, Academic Affairs

VOTE 1: FS01-02/03-06B - Motion Regarding Freedom of Speech
VOTE 2: Motion to table FS01-02/03-07 - Motion Regarding Web page links
VOTE 3: FS01-02/03-05 - Motion regarding electronic communication
VOTE 4: FS01-02/03-08 - Motion regarding Traffic Management and Safety Committee
VOTE 5: Motion regarding the University Safety and Health Committee
VOTE 6: Adjourn

Faculty Senate
Appalachian State University

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APRIL 8, 2002
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VISITORS: Bill Bauldry, Mathematical Sciences; Perry Mixter, Cultural Affairs; Bill Ward, Academic Affairs

VOTE 1: Motion to approve the first part of the March 25 minutes
VOTE 2: Call for question
VOTE 3: Vote on Ad-hoc Committee on Workload Recommendations
Effect reciprocal communication is vital to the success and productivity of any organization. Communication in a university environment is particularly difficult, because of the diverse nature, responsibilities, and location of the faculty population. Appalachian’s current communication scheme is widely-recognized to be ineffective. Messages and content are often ignored. It is impossible for recipients to discern what is important, what is only informational, and what is subjectively trivial. For Appalachian to continue its success, the state of information exchange and distribution must be improved. The following motion lays out a structure to 1) better identify the types of information distributed, 2) provide access to important information that is not currently made available, and 3) allow each individual to select or filter the information they wish to receive.

Recommendation:
To create an independent and moderated process for sharing important information with the faculty (and others) at Appalachian, the following is recommended:

Each message would come from an area, division, or unit NOT an individual (for example from "Health Promotions" NOT from "Denise Marsh")

I. Each DEPARTMENT should have a regularly maintained web page and a list serve for intra-department communication. Information distributed to faculty should include: the department’s annual and updated budget, appropriate DPC and Search Committee information, the Unit Plan, Departmental Promotion and Tenure guidelines, Merit document, and pertinent information regarding the actions of the Curriculum Committee, Advisory Boards, Advancement Boards, etc. We suggest three list serves: 1) one for all faculty and staff in the department, 2) one for tenured and tenure-track faculty, and 3) one for student majors and minors.

II. Each COLLEGE or SCHOOL should have a regularly-maintained web page and list serve for the distribution of college-level information including: Budget information, Five-Year Plan, College Advisory Board minutes/agenda/mission, College awards, College computer information, and Graduation information and deadlines.

III. Various AREAS within the university will have regularly maintained web pages and list serves: Business Affairs, Advancement, Human Resources, Student Development, Academic Affairs, and the Chancellor’s Office. Faculty may subscribe to any of these list serves. The central posting area for all of this university information will be the "App Scene." Faculty will select, (using an online menu that is commonly in use in other university communication schemes, e.g. ADD LINK), the areas from which they wish to receive regularly updates, and then the faculty (and others) would receive only those messages. If one desired to view messages to other areas, they would go to the "App Scene" central posting area. A few units may have overrides that will have the ability to make information available to all campus populations. We suggest information distributed and maintained by each of these university areas include, but not be limited to:

A. UNIVERSITY ADVANCEMENT ? Foundation reports, Capital campaign updates, Endowed chairs, Scholarships, University Highlands and other ventures, and the unit’s Annual Report

B. BUSINESS AFFAIRS ?University Master Plan, Building and construction updates,
Parking updates, Renovation and repair updates, New property acquisitions, Annual Report, Insurance report (status of buildings), Construction reports, and an explanation detailing the procedures by which renovation/repairs and construction projects are identified, developed, brought to bid, and completed.

C. CHANCELLOR ? Board of Trustee information (meetings, minutes, agenda, committees, members), Board of Governor information, Office of the President information, Strategic Plan, and regular updates regarding Chancellor consideration for the direction of the University.

D. HUMAN RESOURCES ? Benefits, Equity/compliance issues, Retirement, and Insurance (This area’s current site is a model for other university units.)

E. STUDENT DEVELOPMENT ? Club advising information, Academic Integrity Code, Student Judicial Board, SGA, Student Union, etc.

F. ACADEMIC AFFAIRS ? We recommend that information within ACADEMIC AFFAIRS include the following individual listserves which are maintained outside of the office of Academic Affairs. Faculty will select the areas to which they wish to subscribe, then they would receive only those messages.

1. ACADEMIC PROGRAMS & ISSUES - Maintained by the Faculty Senate. Includes speakers, forums, programs, ACT, etc.

2. ATHLETIC EVENTS - Maintained by the office of the Athletic Director. Includes ASU sport events, facilities, university recreation, intramural, etc.

3. COMPUTE INFORMATION AND TECHNOLOGY ? Maintained by office of Academic Computing. Includes WEBCT, ITAC, software, workshops, tech support, etc.

4. CULTURAL EVENTS - Maintained by the office of Cultural Affairs. Includes: cultural affairs, student programs, Appalachian Cultural museum, Turchin center for Visual Arts, School of Music, Dept of Theatre and Dance productions, the Art Dept. etc.

5. FACULTY SENATE ? Maintained by the Faculty Senate. Includes guidelines, committees, minutes, agenda, etc.

6. FACULTY DEVELOPMENT ? Maintained by the Hubbard Center. Includes: Hubbard Center, Graduate School faculty development stuff, APPSCUR, App House, The Loft, etc.

7. HEALTH PROMOTIONS ? Maintained by the Hubbard Center. Includes: Hubbard Center, Counseling Center, etc.

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FS01-02/03-08 Resolution to Change the Name, Structure & Mission of the Traffic Management/Safety Committee

The current description of the committee is on P. 48 of the Handbook (1989):

Traffic Management and Safety Committee
a. Members on Committee: 15 faculty, 5 students, and 5 staff. The Vice Chancellor for Business Affairs or her/his representative shall serve as an ex officio member.

b. Report to: The Vice Chancellor for Business Affairs

c. Areas of responsibility: 1) traffic and parking; 2) safety and security; (3) appeals board for traffic violations.
Rationale
(1) The structure of the University has changed since the formation of the committee. Parking and traffic (now Parking and Traffic Department) was separated from security, when security was replaced by Campus Police. Thus, "security" is no longer an accurate designation for this committee's function.
(2) A new, state mandated, Safety and Health Committee was established after the formation of the Traffic Management and Safety Committee. The mandate for oversight of workplace safety now overlaps with the two committees.
(3) The burden of providing consistent, timely responses to both written and oral appeals for traffic violations appears to have become unmanageable for the Traffic Management and Safety Committee. As a result of the difficulties the committee faced in managing the appeals process, the Vice Chancellor for Business Affairs assigned the appeals work to an Appeals Officer in the Police Department. This officer currently handles the appeals rather than the committee. Currently, the Officer estimates that about 40 appeals are processed each week, a conservative estimate given that records show 2,086 appeals received from Fall, 2000-May 1, 2001. This averages out to about 70 appeals per week.
(4) A 15 member committee is not necessary to accomplish the proposed functions for the committee.

Therefore, be it resolved that the current Traffic Management and Safety Committee be structured in the following way (changes in bold):

(1) The name of the committee will be the Traffic Policy Committee.
(2) The committee will have 9 members—3 faculty, 3 students, and 3 staff. (The VC for Business Affairs and her/his representative will be an ex officio member.)
(3) Areas of responsibility: the review and development of policy regarding traffic and parking at Appalachian. (For example, this could include recommendations regarding parking fees; tag choice; number, location, and gating of various lots and parking decks; use policies for faculty, staff, and students, etc.)
(4) Appeals for traffic violations will no longer be assigned to this committee. The current policy may continue (an Appeals Officer) or new policies (or a committee) may be developed to address this work.