At 3:20 p.m. on April 10, 2000, Chairperson Anderson convened the Faculty Senate meeting in the University Conference Room.

I. ANNOUNCEMENTS
   A. VISITORS. Anderson welcomed visitors and asked that they introduce themselves. (See voting sheet for visitors’ names.)
   B. BOARD OF TRUSTEES MEETING. Anderson reported on the last Board of Trustees (BOT) meeting. The BOT approved a packet of Faculty Handbook changes that will now be forwarded to the Board of Governors. The Trustees were interested in knowing whether the Post-tenure Review procedures were adequate or not.
   C. GRETCHEN BATAILLE. Gretchen Bataille, Senior Vice President for Academic Affairs for the General Administration, was on campus last week. While here, Bataille indicated that President Broad expected that the remaining eleven campuses would be asking for tuition increases. Dr. Durham suggested that a few senators take a bus before May to Chapel Hill to meet with Bataille regarding faculty interests.
      Koch moved and Gravett seconded to instruct the Budget Committee to study the tuition increase issue and make a recommendation to the Faculty Senate. Discussion followed regarding the motion. Butts again noted his disapproval of tuition increases for faculty salary increases and new positions. A vote was taken on the motion.

      VOTE # 1  21 yes  0 no  0 abstain  The motion passed.

   D. RECORD KEEPING. Anderson distributed expandable folders to the Faculty Senate standing committee chairpersons and requested that they use the folder to file all materials of the committee from the prior year and then give to Michelle (for record keeping).

II. MINUTES
   Anderson noted a typo in section VI.B.3.—beginning of third sentence should be One instead of Once. She also noted an addition to section IV.B.—two final sentences should be added to state, Weitz asked Dr. Durham if moving certain sections out of what has been chapters 3 and 4 would reduce the degree to which the changes are binding on the parties. Durham and Parker replied no. A motion was made by Gravett and seconded to approve the March 20 minutes as amended.

      VOTE # 2  20 yes  0 no  1 abstain  The motion passed.

III. STANDING COMMITTEE REPORTS
   A. WELFARE OF STUDENTS COMMITTEE
      By-laws for new Academic Integrity Code. A draft of by-laws for the new Academic Integrity Code (passed by SGA and the Faculty Senate last year) was distributed to senators.
Abbott noted that at this time, SGA is not asking for Faculty Senate endorsement of the by-laws, only for suggestions. A copy of the draft of the bylaws can also be found at http://www.appstate.edu/www_docs/student/sga/bylaws.html  

Dr. Ward suggested that for the May Faculty Senate meeting, the Senate reaffirm their vote of the proposed Academic Integrity Code.

**B. CHANCELLOR ADVISORY COMMITTEE**  
Anderson reported on the April 3 Chancellor Advisory Committee meeting. The Chancellor met with the Facilities Oversight Committee in Asheville. There have also been meetings with the Budget Oversight Committee. It seems that Appalachian is supposed to be at 331,000 Student Credit Hours Generated, but are currently at 314,000. By next year, we should be at 325,000.

In regards to an article in the Chronicle, Spangler was quoted as saying the issue of faculty being lost due to poor salaries was exaggerated.

**C. ACADEMIC POLICY COMMITTEE**

1. FS9900-04-01(Eliminate Department Chairpersons from membership on DPCs). Butts started off by moving that the wording of the proposed motion be changed so that the question be placed on a general referendum to the faculty. Muir seconded. Weitz responded that it was the feeling of the Committee to get a support vote from the Senate before taking it to the faculty.

Discussion followed. Koch noted that it did not make sense to cut out the chairperson from the DPC; that the lines of communication need to be increased, not decreased. He added that procedure is the problem, not personnel and personality. Rules and procedures that work need to be developed. Butts added that it is difficult as a chairperson to be placed in the position of chairing DPC meetings.

Anderson suggested taking straw votes on the various components of the motion. Component #1 A chairperson of the DPC shall be elected from and by the members of the DPC. In a straw vote, the motion passed. Component #2 The department chairperson is ineligible for membership on the DPC. Discussion followed as to what the word membership meant. It was decided that it means, no participation.

Rardin called for the question of sending the motion to faculty referendum. Muir seconded.

VOTE # 3 19 yes 0 no 0 abstain The motion passed.

A vote was taken on the substitute motion by Butts.

VOTE # 4 3 yes 17 no 0 abstain The motion failed.

Discussion on the original motion continued on whether the department chairperson’s role is that of an administrator or as faculty.

A vote was taken on FS9900-04-01 (attachment #1).

VOTE # 5 12 yes 7 no 1 abstain The motion passed.

2. FS9900-04-02 (Allow Only Tenured Faculty to Serve on the DPC). Campbell stated that this motion increases tension between tenured and tenured-track faculty; it creates an us and them scenario. She also noted that it will eliminate those persons who have a great deal of
experience in determining what makes a good teacher even though they are not currently tenured.
Barrett asked that the motion be amended to take into account that some departments do not have 5 tenured faculty. He asked that the wording state, "whenever possible at least 5 tenured faculty members..."
Arnold noted that a multiplicity of voices is needed on the committee. Dobson called for the question.

VOTE # 6 18 yes 1 no 0 abstain The motion passed.

A vote was taken on FS9900-04-02 as amended.

VOTE # 7 4 yes 15 no 0 abstain The motion failed.

The Senate took a break at 5:15 p.m. and reconvened at 5:25 p.m.

**D. COMMITTEE ON COMMITTEES**
University committees recommendation. The Committee presented replacements on university committees for next year.

VOTE # 8 17 yes 0 no 0 abstain The motion passed.

**E. WELFARE AND MORALE**

1. Faculty/staff lounge report. Arnold reported that he spoke with Julie Moore today and that work has been ordered for the new faculty/staff lounge and that it should be finished by the end of May.
2. Post-tenure review process. Anderson reported that Arnold has gathered policies from the other 15 UNC institutions and has requested that Appalachian look at its policy because of the process it requires; other schools ask for less materials. Dr. Durham had asked at one time that the Senate wait on its review until after this year's process to see what feedback has been received. Anderson asked if the Senate should now pick up the ball and relook at the process. It was decided that the Welfare and Morale Committee will bring something to the Senate at the May meeting.

**F. AGENDA COMMITTEE**
No report

**G. CAMPUS PLANNING COMMITTEE**
No report.

**H. BUDGET COMMITTEE**
No report.

**IV. OLD BUSINESS**

**A. FACULTY WORKLOAD AD HOC COMMITTEE REPORT.** Koch reported that at its last meeting, the Council of Chairs supported the Ad-hoc Committee's Statement of Principles.

Koch distributed a Statement of Reassigned Time for Scholarly Activities (attachment #3) and noted that it synthesizes the importance of scholarship.
Koch also distributed the Committee's revised version of Guidelines for Class Load Equivalents and asked that the Senate give the Committee their input on the Guidelines.

**B. FACULTY HANDBOOK REVISIONS AD HOC COMMITTEE REPORT.**
Anderson asked the Senate if they wanted her to stay on the Ad hoc Committee since Anderson will be going off of the Senate. The Senate supported her staying on the Committee to see the changes through.
Anderson noted that Dayton Cole has not yet given the Committee a draft copy of those revisions that do not need to go to the Board of Governors. Changes regarding chapter 4 have not gone before the Board of Trustees; they will be presented at June's Trustees meeting.

**V. GUEST SPEAKERS**
There were no guest speakers.

**VI. NEW BUSINESS**
**A. FACULTY CONCERNS**
1. Technology instructional seminars. Moore reported that Jeff Williams had asked him to poll the Senate to see if they had any concerns about the technology instructional courses. Dr. Durham noted his concern that there may be a lack of money to continue the seminars because they would have to be on-going due to rapid rate of technological change. For instance, would faculty who have already participated be eligible to do so again even before faculty who had not yet been in a seminar.

Barrett asked if the use of technology will impact workload and evaluations. Durham reminded senators that there is an ad-hoc committee looking into this issue. Barrett noted that technology is not a part of the traditional scholarship, teaching, or service themes.

**VII. NOMINATIONS**
A slate of officers was given:
Gayle Weitz - Chairperson
Andy Koch - Vice Chairperson
Mike Moore - Secretary

Further nominations were solicited. Craib nominated Rardin for chairperson.

Rardin moved to adjourn and Campbell seconded.

VOTE # 9  17 yes    0 no    0 abstain    The motion passed.

The meeting was adjourned at 6:05 p.m.

Respectfully submitted,
Mike Moore, Secretary

**FACULTY PRESENT AND VOTING SHEET**
April 10, 2000
VOTING SYMBOLS: Y=yes N=no A=abstain

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VOTE 1: Motion for the Budget Committee to study the tuition increase issue and make a recommendation to the Faculty Senate
VOTE 2: Approve the March 20 minutes as amended
VOTE 3: Call for the question of sending FS9900-04-01 to faculty referendum
VOTE 4: Vote on the above substitute motion
VOTE 5: Vote on FS9900-04-01
VOTE 6: Call for the question on FS9900-04-02
VOTE 7: Vote on FS9900-04-02
VOTE 8: University committees recommendations
VOTE 9: Adjournment

Visitors: William Purcell, Public Affairs; Steve Simon, History; Joan Woodworth, Psychology; and Bill Ward, Academic Affairs.

APPALACHIAN STATE UNIVERSITY
FACULTY SENATE MINUTES
APRIL 10, 2000
New Faculty Senate

The 2000-2001 senate convened at 6:07 p.m. Anderson asked for further nominations for officers. There were none. A written ballot between Rardin and Weitz was cast for the chairperson position. Weitz won the vote. Butts moved that Koch (vice chairperson) and Moore (secretary) be voted in by acclamation.

VOTE # 1 15 yes 0 no 1 abstain The motion passed.

Moore moved to adjourn and Campbell seconded.

VOTE # 2 15 yes 0 no 0 abstain The motion passed.

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,
Mike Moore, Secretary

FACULTY PRESENT AND VOTING SHEET
April 10, 2000
(new Faculty Senate)

VOTING SYMBOLS: Y=yes N=no A=abstain

NAME OF SENATOR  1  2
Abbott, John
Abbott, Richard
Allen, Patricia
Arnold, Edwin  y  y
Atkinson, William  y  y
attachment #1  
April 10, 2000  

**FS9900-04-01 - Motion Regarding Composition of Departmental Personnel Committees**  
FROM:  
a. Each academic department (or other comparable academic subdivision) shall have a personnel committee consisting of at least four faculty members and the chairperson, and when possible, three tenured faculty members, one non-tenured faculty member, and at least one alternate as needed who should attend all meetings.  

The department chairperson shall serve as non-voting chairperson of the personnel committee and preside at all meetings, except when the personnel action being considered involves the chairperson. The chairperson shall establish called meetings when two or more committee members make written request for a meeting of the DPC.  

b. Each department’s faculty shall elect the departmental personnel committee using the procedures in Robert's Rules of Order as currently revised, and determine the length of terms on the DPC. In departments with an adequate number of faculty, no faculty member may serve more than three consecutive years on a DPC. Persons who hold academic rank (see Article II, Section 3 of the Faculty Constitution) within a department, whether or not salaries are from state-appropriate funds shall be eligible for the committee. The Equal Opportunity Associate in each
A Department may increase the size of its personnel committee by adding tenured and non-tenured faculty on the basis of a 3:1 ratio (when possible, excluding the department chairperson).

TO: (changes in ALL CAPS and bold)

a. Each academic department (or other comparable academic subdivision) shall have a personnel committee consisting of at least four faculty members, and when possible, three tenured faculty members, one non-tenured faculty member, and at least one alternate as needed who should attend all meetings. **THE DEPARTMENT CHAIRPERSON IS INELIGIBLE FOR MEMBERSHIP ON THE DPC.**

A CHAIRPERSON OF THE DPC SHALL BE ELECTED FROM AND BY THE MEMBERS OF THE DPC, and shall preside at all meetings, except when the personnel action being considered involves the chairperson. The chairperson shall establish called meetings when two or more committee members make written request for a meeting of the DPC.

b. Each department's faculty shall elect the departmental personnel committee using the procedures in Robert's Rules of Order as currently revised, and determine the length of terms on the DPC. In departments with an adequate number of faculty, no faculty member may serve more than three consecutive years on a DPC. Persons who hold academic rank (see Article II, Section 3) within a department, whether or not salaries are from state-appropriate funds shall be eligible for the committee. The Equal Opportunity Associate in each department shall be a voting member of the DPC and shall be elected by the departmental faculty from a slate of candidates composed of members of the DPC.

A Department may increase the size of its personnel committee by adding tenured and non-tenured faculty on the basis of a 3:1 ratio (when possible), excluding the department chairperson.

**RATIONALE:** According to the Faculty Handbook, the function of the DPC is to "make recommendations to the chairperson" concerning:

a) "reviewing the credentials of all applicants,"

b) "Reviewing the question of the reappointment of all non-tenured faculty,"

c) "Reviewing the question of the granting of permanent tenure,"

d) "Reviewing the question of granting of a promotion," and

e) "Reviewing the question of whether a faculty member who has exceeded the normal retirement age shall be asked to continue in employment."

It seems a conflict of interest and an imbalance of power to have the person to which the DPC makes recommendations (The Chairperson of the Department) be a member of this recommending committee (The DPC) and also function as it's chair. Therefore we move that the Departmental Chairperson not be a member of the Department Personnel Committee.

**attachment #2**

April 10, 2000

**UNIVERSITY COMMITTEES REPLACEMENT RECOMMENDATIONS**

(all terms are 3-year terms except where noted)
ACADEMIC INTEGRITY BOARD
Robbin Derry (A&S) as a replacement for Donna Horbury (A&S)
Fred Badders (ED) as a replacement for Jane Nowacek (ED)

ACADEMIC POLICIES AND PROCEDURES COMMITTEE
Marianne Adams (Theatre & Dance) as a replacement for Jeff Tiller (FAA)
James Young (A&S) as a replacement for Ed Folts (A&S)
Robin Taylor (COB) as a replacement for Steve Millsaps (COB)
Tom Jamison (COE) as a replacement for Sara Zimmerman (COE)

ADMISSIONS COMMITTEE
Gayle Turner (COE) as a replacement for Barbara Bonham (COE)
Gary Kader (A&S) as a replacement for Don Saunders (A&S)

AWARDS COMMITTEE
Peggy Hartley (A&S) as a replacement for Kathleen Schroeder (A&S)

CORE CURRICULUM COMMITTEE
Ole Gade (A&S) as a replacement for Grace McEntee (A&S)
Therese Zemlin (FAA) as a replacement for Paul Gaskill (FAA)

CULTURAL AFFAIRS ADVISORY BOARD
Mary MacLeod (COB) as a replacement for Claire Mamola (COE) (2-year term)
Gary Nemcosky (FAA) as a replacement for Linda Welden (FAA) (2-year term)
Julia Pedigo (MUSIC) as a replacement for Jay Jackson (MUSIC)
Susan Golden (LIB) as a replacement for Teresa Lee (FAA)

LIBRARY SERVICES COMMITTEE
Richard Abbott (A&S) to serve again on the committee
Pam Kidder Ashley (A&S) to serve again on the committee (2-year term)
Connie Green (COE) as a replacement for Heather Clark (COE) (2-year term)
Glenda Treadaway (FAA) as a replacement for John Janowiak (COE)
Roger Stilling (A&S) to serve again on the committee

NON-TENURE TRACK FACULTY COMMITTEE
Bill Hutchins (A&S) as a replacement for Jackie Harris (A&S)
??? as a replacement for Fred Hay (LIB)

PATENT AND COPYRIGHT COMMITTEE
Dick Rupp (A&S) as a replacement for Peter Soule (A&S)
Terry Carroll (A&S) to serve again on the committee

REGISTRATION AND CALENDAR COMMITTEE
Kristen St. John (A&S) as a replacement for Bill Dobson (A&S)

TRAFFIC MANAGEMENT AND SAFETY COMMITTEE
Frans van der Bogert (A&S) as a replacement for Don Olander (A&S)
Christopher Conce (COB) as a replacement for Geri Purpur (LIB)

attachment #3
April 10, 2000

Statement of Reassigned Time for Scholarly Activities
(Faculty Workload Ad-hoc Committee)
Scholarship and other forms of creative activity are essential to the instructional mission of the university. The university must support the faculty in their research, scholarship, and other creative endeavors.

Three hours of reassigned time for scholarly activity will be granted to tenure track faculty whose tenure and promotion is based on an expectation of ongoing scholarship and other creative activities. Three hours of reassigned time will also be provided for those tenured faculty that are engaged in research and other creative activities in order that they may better serve the students, the institution, and their professional goals.