The September 9 meeting of the Faculty Senate was called to order by Chair Biddle at 3:25 PM in the University Conference Room of I. G. Greer.

I. ANNOUNCEMENTS

A. VISITORS. Biddle welcomed visitors and asked that they introduce themselves. (See voting sheet for the list of visitors' names.)

B. FACULTY GRIEVANCE HEARING COMMITTEE. Biddle announced Eva Hyatt, Howard Giskin, Polly Trnavsky, and Sara Zimmerman were willing to serve on the Faculty Grievance Hearing Committee, which had two vacancies. A ballot vote was taken and Trnavsky was elected to serve the 2-year position and Zimmerman was elected to serve the 1-year position.

C. FACULTY SENATE RETREAT REPORT. Biddle reported on the August 25 Faculty Senate Retreat, noting that at the Retreat, Liz Rose was elected to serve out Nancy Neale's position on the Faculty Senate. Biddle reported on other issues discussed such as clarifying and defending Appalachian's special role of Liberal Arts education to the legislature, taking action on the DPC Report, the treatment of part-time faculty, the reformation of the administrative evaluation process, and the formation of an Appalachian Faculty Assembly. Biddle noted that the first Appalachian Faculty Assembly meeting would take place on Monday, September 16 at 3:30 in Greer Auditorium. Topics will include institutional need and mechanisms for defending Appalachian's Liberal Arts program.

II. MINUTES

Biddle noted that there was an error in the April 15, 1996, Faculty Senate minutes regarding the Proposed Amendments to the Faculty Handbook Regarding Grievance Committee Procedures which were initially submitted by Dayton Cole at the Senate's March meeting and revised by the Welfare and Morale Committee at the April 15 meeting. A copy of the corrected version (attachment #1) was distributed to Senators and will be forwarded to Dr. Durham. Cherry motioned to amend the minutes and Arnholt seconded.

VOTE 1 yes 24 no 0 abstain 0 The motion passed.

Anderson noted a wording addition to VI.F.1.; it should have stated an Ad-hoc Selection Committee for the Internship Program Committee. Winsor noted that in VI.D.1. he was noted as giving a report but he was not in attendance at the May 6 meeting. Neufeld noted that the name of the university in VI.E. should have been Fudan University. Neufeld moved to accept the minutes as amended and Winsor seconded.

VOTE 2 yes 24 no 0 abstain 0 The motion passed.
III. GUEST SPEAKERS
A. PETER PETSCHAUER - BOARD OF GOVERNORS REPORT. Petschauer reported on the Board of Governors meeting. Petschauer noted that legislators are concerned with the number of days UNC institutions are in session and that there was discussion on post-tenure review. Petschauer also reported on Spangler's replacement search. The Board of Governors decided to have four different committees: (1) Nominating Committee; (2) Leadership Statement Committee (non-board members serve also); (3) Selection Committee (will bring selection down to 50-60); and, (4) Search Committee (will recommend two or three nominations to the Board of Governors). A decision will be reached by the end of April 1997.

IV. OLD BUSINESS
A. AD-HOC COMMITTEE ON INSTITUTIONAL NEED. Biddle put forth a slate for membership on the Ad-hoc Committee on Institutional Need Committee for the Senate to vote on. The slate included: Jeff Bortz, College of Arts and Sciences; Stella Anderson, College of Business; Sara Zimmerman, College of Education; Teresa Lee, College of Fine and Applied Arts; Catherine Wilkinson, Library; Liz Rose, School of Music; Jimmy Smith, Chair of the Department of Mathematical Sciences; and Ming Land, Dean of the College of Fine and Applied Arts. Dorgan moved to approve the slate and Winsor seconded.

VOTE 3 yes 25 no 0 abstain 0 The motion passed.

B. CREATION OF A SENATE WEB PAGE AND ELECTRONIC NEWSGROUP. Lee reported that a newsgroup and a listserv are very similar. A listserv is available for faculty to subscribe and the recommendation she got was to develop a listserv. Neufeld added that the newsgroup is different/difficult to get into.

Caton reported on a Web Page for the Senate. He noted that new hardware and software would be needed in the Senate office to maintain a Web Page. Lee then recommended that for now, only a Web Page be developed and to see where the Appalachian Faculty Assembly goes. If the demand arises for a newsgroup, then one would be started. Ward reminded the Senate that at the May meeting he was supposed to look at a Chat Room. Ward noted that he has spoken with Terry Combs and that Terry is expecting someone from the Senate to get in touch with him. Ward suggested contacting Steve Hopper for the Web Page. Caton responded he would contact Hopper. Arnholt moved to develop a Senate Web Page and Schlagal seconded.

VOTE 4 yes 24 no 0 abstain 1 The motion passed.

C. ADMINISTRATIVE EVALUATION PROCESS. Biddle noted that the Senate has talked about revising the administrative evaluation process. Wilkinson reported that the number of evaluations received back was very small. Neufeld noted that most faculty do not know their dean or any other administrator on campus so probably feel they should not fill out the evaluations. He added that perhaps instead of an individual faculty process, make it a departmental process. Wyatt noted that in her department, they work a lot with various evaluations. She noted that people do not fill them out unless they see a result of their efforts. Neufeld asked Durham if the results become part of the administrators' personnel file and therefore are not available to become public information. Durham responded yes, it does become part of their file and therefore are private.
Sirias agreed with Neufeld; reforming it in the area of units. Winsor suggested that Biddle bring this up at the Appalachian Faculty Assembly. Biddle asked for volunteers to work with him on this. Wilkinson volunteered.

**D. TERMS FOR CHAIRS REPORT.** Durham reported that the Council of Chairs has submitted to him a revised copy of the Senate's Terms for Chairs Proposal. The Council of Chairs proposed that a departmental vote that the dean would initiate be taken to see if a search is wanted if the chairperson decides to stay on and another person wishes to run as chair. Biddle asked if the voting results would be made public and Durham responded that he thought yes. Perry moved that a vote of 25% of all eligible faculty in favor of a search be the trigger for a search. Winek seconded. Discussion followed and Cherry called for the question. A vote was taken on Perry’s motion.

VOTE 5  yes 7  no 15  abstain 2  The motion failed.

Wilkinson moved to leave the language as the Faculty Senate proposed last year and Neufeld seconded. Discussion followed. Wilkinson withdrew her motion and Anderson seconded. This means that the original Terms for Chairs proposal submitted by the Faculty Senate is the same one the Senate wishes to go forward to the Chancellor.

The Senate took a break at 5:35 and reconvened at 5:45.

**VI. STANDING COMMITTEE REPORTS**

**A. AGENDA COMMITTEE**

Resuscitation of the Public Education & Information Committee. Biddle noted that the PEI Committee needs to be revived to become an arm of the Faculty Voice and the community. It is a means for communication and in promoting Appalachian. Nick asked that those senators who wished to be on the Committee let him know. Cherry moved and Toub seconded the resuscitation of the PEI Committee.

VOTE 6  yes 18  no 1  abstain 0  The motion passed.

**B. BUDGET COMMITTEE**

Cherry noted that he met with Jane Helm and that she would attend the next Faculty Senate meeting. Helm will meet with other Vice Chancellors to synchronize a format for the budget report.

**C. CAMPUS PLANNING COMMITTEE**

1. **Strategic Planning Commission.** Winsor reported on the August 26 Strategic Planning Commission meeting. Enrollment planning was discussed. The Chancellor and other chancellors disagree with the enrollment formula. Winsor reported that on November 27, the SPC will institute a draft copy of the vision statement. He also noted that a copy of the Strategic Planning Commissions' minutes are available on the Web.

2. **Convocation Center.** Biddle noted that the Convocation Center roof will be green to match the other roofs on campus.

**D. CHANCELLOR ADVISORY COMMITTEE**

August 26 meeting report. Those in attendance at this meeting were Anderson, Rose, Sirias, and Wallace. Wallace noted that there was open and frank discussions on privatization,
falling retention rates, institutional need, and faculty governance. Sirias noted that the Chancellor commented that he looks forward to working with this Senate and that studying institutional need was a good idea.

E. COMMITTEE ON COMMITTEES
University Committees recommendations. The Committee recommended that David Spiceland serve on the Academic Integrity Board and that Glenn Muegel serve on the Registration and Calendar Committee.

VOTE 7  yes 18  no 0  abstain 0  The motion passed.

F. WELFARE AND MORALE COMMITTEE
The Committee reported that the New Faculty Orientation went well and that suggestions made last year were administered.

G. WELFARE OF STUDENTS COMMITTEE
No report.

H. ACADEMIC POLICY COMMITTEE
No report.

VI. NEW BUSINESS
A. MECHANISMS FOR PROMOTING THE LIBERAL ARTS AT APPALACHIAN.
Biddle noted that Durham is looking into reorganizing the colleges which will help accommodate interdisciplinary programs. Biddle asked Senators to forward nominations and ideas for structuring that task force.

B. FACULTY CONCERNS
Bortz noted that Appalachian has gone through many changes and has become a better institution. He hopes that the Senate can change potential legal problems, though, with the Faculty Handbook.

Cherry moved to adjourn the meeting. Perry seconded.

VOTE 8  yes 10  no 0  abstain 0  The motion passed.

The meeting adjourned at 6:25 p.m.

Submitted by,
Dee Parks

/msh

RETURN TO THE FACULTY SENATE HOMEPAGE
RETURN TO THE FACULTY SENATE MINUTES PAGE
Proposed Amendment to the Faculty Handbook
Regarding Grievance Committee Procedures
submitted by Dayton Cole and revised by the
Welfare and Morale Committee
April 15, 1996

1. Amend section 4.6.1 to read as follows: "A faculty member who believes that she or he has a grievance within the committee's jurisdiction shall, within one calendar year of the grievable action, initiate the inquiry with a written submission to the chairperson of the committee..."

Amend section 4.6.2 as follows: The committee shall consider the request if all conditions in section 4.6.1 have been met and may, if the committee deems justifiable, consider the request if more than one calendar year has elapsed since the grievable action. After considering the request the committee may grant a hearing if it determines.

These amendments were passed by the Senate.

2. Amend section 4.6.1 by adding the following sentence at the end of the section: "For purposes of this section, the date of the grievable action shall be the date of any written notice of such action addressed to the faculty member. The running of the limitations period set forth above shall be suspended from the date a request for mediation is received by the Faculty Grievance Mediation Committee until such time as the Faculty Grievance Mediation Committee, or either of the parties to the mediation, sends written notice to the others that mediation efforts have ended."

This amendment was passed by the Senate.

3. Amend section 4.4.1(e.) to read as follows: "A faculty member who has invoked any hearing process to be conducted by the committee and the respondent may each be accompanied by an advisor of her/his choice. Advisors shall not actively participate in the hearing and shall be subject to all rules and regulations as may be adopted by the committee to preserve the integrity and fairness of the hearing process. The committee shall determine the appropriateness of the conduct of such advisor."

This amendment was not passed by the Senate.

4. Amend section 4.6.4 by replacing the word "executive" with the word "closed."

This amendment was passed by the Senate.