At 3:20 p.m. on December 6, 1999, Chairperson Anderson convened the Faculty Senate meeting in the University Conference Room.

I. ANNOUNCEMENTS
   A. VISITORS. Anderson welcomed visitors and asked that they introduce themselves. (See voting sheet for visitors’ names.)

   B. SENATOR REPLACEMENT. Anderson recommended that Patrick Rardin (Philosophy and Religion) serve the remainder of Nick Biddle’s term on the Faculty Senate (through April, 2000).

   VOTE # 1 19 yes 0 no 1 abstain  The recommendation was approved.

II. MINUTES
   A motion was made and seconded to approve the November 8 minutes as written.

   VOTE # 2 19 yes 0 no 2 abstain  The motion passed.

III. STANDING COMMITTEE REPORTS
   A. ACADEMIC POLICY COMMITTEE
      1. FS9900-12-01. Bortz introduced the motion regarding evaluations of the Provost and deans. Bortz noted that, if the motion was approved, the Senate will need to form a committee to develop the evaluation instrument.

         Edwards asked what the Committee’s rationale was for recommending that the results of the evaluations be made public; that evaluations are only faculty opinions. Bortz responded that, along with the Chancellor, other administrators perform a public duty to the university and taxpayers.

         It was clarified that the evaluations would not apply to assistant or associate deans or vice chancellors. Arnold noted that when he was in the College of Arts and Sciences Dean’s office and he was evaluated, only 6 faculty from the College evaluated him. It was Arnold’s sentiment that the majority of faculty did not know what his job was. It was thought that since faculty did not know what the functions of administrators are, they did not respond to the evaluations. It was also thought that if faculty saw objective results of evaluations, they may participate. Koch introduced the idea of bringing in an outside consultant that would handle the results impartially. It was decided that this would cost money and it was not sure who would pay for this.

         Weitz suggested that the evaluations be mandatory, but that the summary of the results be optional. Anderson suggested that maybe an instrument be developed first and to vote only on the first part of the motion.

         Butts noted that administrators perform a different duty from faculty; administrators perform
a public service and therefore their evaluations should be public. Butts added that the Senate’s previous evaluations did not offer public results and that if the new evaluations offered this, it may improve faculty participation.

Weitz suggest an amendment of making the summary of results public and the motion was voted on as amended.

VOTE # 3  16 yes  5 no  2 abstain  The motion passed.

Motion FS9900-12-01 - The Faculty Senate will develop evaluations of deans and the Provost, whose summary of results will be made public (parallel to the Chancellor’s evaluation).

2. FS9900-12-02. Koch reported that he and Arnold attended the Council of Chairs’ meeting last week and that the chairs were concerned that this motion was an insult as to how chairs conduct business. Koch also reported that the Council of Chairs agreed to a joint workload committee with the Faculty Senate. Koch then moved, and Barber seconded, to table this motion.

VOTE # 4  21 yes  2 no  0 abstain  The motion passed.

3. FS9900-12-05. Bortz moved and Koch seconded to table this motion.

VOTE # 5  19 yes  5 no  0 abstain  The motion passed.

B. AGENDA COMMITTEE

1. Ad-hoc Committee on Faculty Workload. Anderson reported that at the Council of Chairs meeting last Thursday, the Council agreed to work with the Senate on the workload issue. Koch will solicit volunteers to serve on the committee. So far, the following will serve: Koch, Weitz, Gravett, Arnold, and Gates. Anderson clarified that this is not a study of workload, but rather a look at policy statements dealing with workload.

2. Faculty Assembly meeting report. Anderson reported that President Broad made a presentation on the results of the faculty salary study. This information can be obtained upon request from Anderson.

Anderson also reported that Hugh Hindman is chair of the Assembly’s Faculty Governance Committee. At the last meeting the Assembly passed a statement of principles that they would like the task force on grievance procedures to accept. This statement can be found in the AAUP Policy Documents and Reports publication (1995, p. 184). The Assembly also asked that someone from the General Administration update them on the status of post-tenure reviews.

C. CHANCELLOR ADVISORY COMMITTEE

November 29 meeting. The Committee met with Chancellor Borkowski on Monday, November 29. Anderson distributed a summary of the items discussed at the meeting (attachment #1). Koch added that President Broad favors building closed-stacked libraries making the library a warehouse and any required materials can be delivered within 24 hours.

D. COMMITTEE ON COMMITTEES

No Report. Parker asked the Committee if they were looking at university committees’ structures to see if they were adhering to the Faculty Handbook recommendations, i.e. if the appropriate number of faculty from the different areas are represented on university
committees. The Committee needs to get (from Bobby Sharp) the number of faculty from each college to check for appropriate representation for those committees with such provisions.

The Senate took a break at 4:30 and reconvened at 4:45.

E. WELFARE AND MORALE  
Faculty/staff lounge. Barber updated the Senate regarding the committee to organize/initiate the faculty/staff lounge. The committee, which is comprised of 4 faculty and 2 staff, is ready to meet and move forward.

F. BUDGET COMMITTEE  
No report.

G. WELFARE OF STUDENTS COMMITTEE  
No Report

H. CAMPUS PLANNING COMMITTEE  
Moore will report later on in the meeting.

IV. OLD BUSINESS  
A. FS9900-12-03 (Faculty office hours). Koch explained his rationale for the motion, noting that he kept the 10 hours, but stressed flexibility for faculty, yet accessibility for students. Arnold reported that he shared this motion with faculty within his department and that there was concern that there was no minimal number of hours in the proposed motion.

Durham noted that workload was being looked into and that faculty office hours could be a part of that. He suggested instead of receiving things in bits and pieces, to wait for it all to come in at one time.

Bortz moved and Butts seconded to table the motion.

VOTE # 6  
22 yes  2 no  0 abstain  The motion passed.

CAMPUS PLANNING COMMITTEE  
At this time, Moore gave a report from the Campus Planning Committee. He distributed a status report on major capital projects (attachment #2), dated November 12, 1999, which he has received from Vice-Chancellor Jane Helm. He noted that Helm had for long expressed frustration with the interference of politics with the planning process, and that recent political decisions--connected to emergency needs of the state--had drastically changed Appalachian’s capital projects plans and thus demonstrated an aspect of the problem Helm noted. The University was informed that the addition to Rankin Science no longer has funding and that the University must go back to the legislature and lobby again for its funding. In addition, the University’s part of the proposed bond package has been scaled back by about $40 million, at the GA’s request. Finally, Chancellor Borkowski said he had recently talked with Eva Klein, the GA’s consultant on capital assets, who said that it was unlikely Appalachian would get a large library building. Instead, Appalachian should look to a smaller structure dedicated to information accession and transmission, and to student study, because there may well be adopted a system of warehousing most books in central places in the state from where universities can access them (similar to WCLN borrowing--it means really closed stacks).

Moore reviewed briefly a copy of the University’s ten-year capital building plan, which was provided to Faculty Senate. The copy is in the Senate office for anyone’s consultation. A
distinctive feature of the plan is to move to parking decks arranged peripherally around the campus and to increase pedestrian access on campus. The plan calls for 3,000 space increase in parking spaces on campus.

OLD BUSINESS, continued

B. FS9900-12-04 (Personal leave for faculty). Weitz reported that in discussion with David Larry, Larry suggested that the motion passed by the Senate at October’s meeting contain the sentence within parenthesis.

VOTE # 7 24 yes 0 no 0 abstain The motion passed.

FS9900-12-04: At his/her request, a faculty member shall be granted up to twelve weeks or one academic semester of leave with pay during a twelve-month period determined by counting back twelve months from the date the leave begins. (Such leave may be taken on an intermittent work schedule or a reduced work schedule for two semesters.) Leave with pay shall be granted for any one or more of the following reasons:

a) Because of the birth of a child of the faculty member and/or to exercise primary responsibility for the care of an infant for the period immediately following the birth.

b) To exercise primary responsibility for care of a child under age five placed with the faculty member for adoption or foster care, provided the leave is taken immediately following the placement.

c) To exercise primary responsibility for the care of the faculty member’s child, spouse, or parent when that child, spouse, or parent has a serious health condition.

d) Because the faculty member has a serious health condition that renders him/her unable to perform the essential functions of his/her position.

V. NEW BUSINESS

A. FACULTY CONCERNS

1. Faculty office hours. Dobson read the section from the Faculty Handbook regarding faculty office hours. After some discussion, it was determined that the statement can be interpreted in different ways.

2. Faculty Handbook. Edwards noted that a concern was brought to her attention. In Article II (Meeting and Voting), Section 2 of the Constitution of the Faculty states that, All members of the faculty, excluding Emeriti Faculty, Adjunct Faculty, and Part-time Faculty teaching less than six (6) hours per semester, have the right to hold faculty offices and to vote in faculty meetings and faculty elections and in departmental and college committees on which they serve except as noted in Article II, Section 3.

   There appears to be a problem in the College of Fine and Applied Arts, because all part-time faculty are given contracts stating that they are adjunct faculty members. Thus, according to the constitution, they are always ineligible to vote.

   The faculty member who brought this to Edward’s attention wanted to know if this is widely practiced on campus; whether or not it is an appropriate practice for any dean; and, if it is not, what can be done about it. Durham responded that it is the dean’s prerogative.

3. Yield to pedestrian sign. Barber noted that certain things need to be dealt with in a timely manner. He wondered why the Yield to Pedestrian sign was not enforced and feared that the university would eventually be sued because it is not enforced. He suggested forming a
committee to look into the issue, but Anderson noted that a University committee already existed—the Traffic Management and Safety Committee (TM&SC). The Campus Planning Committee volunteered to contact the TM&SC to ask them what they are doing or have done regarding this issue.

4. Merit pay. Koch reported that he was told that the contingencies for the receipt of additional merit for teaching excellence (i.e., restricted to 1/3 of faculty) was made on a General Administration level. He suggested sending the GA a letter expressing how this has hurt faculty morale. Anderson asked the Senate to contemplate this issue between now and the January 10 Senate meeting.

Gravett made a motion to Adjourn that was seconded by Moore.

VOTE # 8  18 yes  0 no  0 abstain  The motion passed.

The meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Mike Moore, Secretary
Moore, Michael               y y y  
Muir, Ken                      y n n  
Rardin, Patrick              a y y y y y y  
Spencer, Richard            excused absence  
Taylor, Robin                y y n y y y y y y  
Truett, Carol                 y y y y y y y y  
Weitz, Gayle                  y y y y n y y  

VOTE 1: Senator replacement recommendation  
VOTE 2: Approve November minutes as written  
VOTE 3: Motion FS9900-12-01 (regarding administrators evaluations) as amended  
VOTE 4: Motion to table Motion FS9900-12-02  
VOTE 5: Motion to table Motion FS9900-12-05  
VOTE 6: Motion to table Motion FS9900-12-03  
VOTE 7: Motion FS9900-12-04 (regarding personal leave for faculty)  
VOTE 8: Adjournment  

Visitors: Deanna Gage(?), SGA; Clinton Parker, Academic Affairs; Peter Petschauer, History; William Purcell, Public Affairs.

attachment #1  
December 6, 1999  
Chancellor’s Advisory Committee Meeting  
November 29, 1999  

* Money for the Rankin Addition, which had already been approved (thus was not a part of the bond package) has been pulled (Rankin Renovation money was a part of the failed bond package).  
* Visual Arts Center - no money to renovate. With our Maintenance people we can renovate the main gallery.  
* Eva Klein - breakdown of the $7B (System) - ASU $232M  
* Library - President Broad supports the idea of new library facilities that perhaps serve multiple campuses - high-tech. Warehouse with delivery of materials within 24 hours.  
* Chancellor favors a facility on campus where many materials are warehoused - thus the core library space is economical.  
* Damage in Eastern NC - the State asked for $1.8B from the federal government. Finally got $1B. A sizeable amount of the $1B is loan money that has to be repaid.  
* Salaries  
  --Using the AAUP & Carnegie Classifications  
  --To get in the top 20% - ASU would need $1.6M  
  --For the system - $28M
--For 9 campuses - could argue they need additional $12M (for a total of $40M)
* Tuition Increases
  --In addition to UNC, NCSU has asked for $300 tuition increase
  --Lutz (UNC-W Chancellor) got BOT approval for $250 increase (for financial aid, funds for lowest STAFF, reserve fund to tap for recruiting top faculty (enhancing salary offers))
* ASU $334 Fee Increase
  --$50 Athletics - $25 of that to reduce reliance on academic salary money to pay coaches
  --Considered Friday at ASU BOT meeting
* Possible tuition increase? If, in Feb/March in the budget request, the BOG/GA only asks for minimal faculty salary increases, the Chancellor will ask our BOT for a tuition increase for faculty salaries.

attachment #2
December 6, 1999

Campus Planning Committee
Status Report - Major Capital Projects
November 12, 1999

CONVOCATION CENTER ($37,947,300) (Corley, Redfoot, Zach Architects) (Metric Contractors)
This project remains solidly on schedule for completion in August of 2000 and well within the budget. With the start of glazing on 11/10, the project schedule anticipates that the building will be dried in before bad weather thereby permitting interior construction throughout the winter. Of this 200,840 sq ft structure, HLES will occupy 48,830 sq ft. Total seating capacity will be 9,313.

LIVING LEARNING CENTER ($10,748,300) (Little & Associates Architects)
95% completion of Construction Drawings. In final review by the Offices of State Construction and Insurance. Budget takeoffs indicate that additional funds will be required for site development to facilitate the construction of the Academic component, which is now being designed. The current plan is to bid the project by January 2000. Construction is anticipated to start in the spring of 200 pending the ability to clear the site of the existing Chancellor's home.

D.D. DOUGHERTY RENOVATION ($2,100,000) (CBSA Architects) (Eaglewood Contractors)
This renovation which is now in the final phases of infrastructure and new wall installation will provide approximately 24,000 sq ft of modern functional space for General Studies and associated academic programs. The areas currently occupied by Archives and ROTC are to be renovated at a later date. The contract completion date is April 2000. Budget restrictions prevented the incorporation of a chiller for the AC system, however the timing of a proposed regional chiller installation should be compatible with the needs of the facility.
RANKIN SCIENCE ADDITION ($5,476,500) (The FWA Group Architects)
This project will provide approximately 25,500 sq ft of new space adjacent to the existing building on the North side and will primarily accommodate expansion laboratories for the Biology Department and shared facilities to be utilized by Geology and Geography and Planning. The possible demolition of the oldest part of Rankin Hall and the renovation of the remainder will improve space for the occupant departments and make the overall complex more accessible. Construction is scheduled to start in the summer of 2000 providing the release of capital funding now on hold.

BOOKSTORE RENOVATION AND ADDITION ($5,765,925) (Walter, Robbs, Callahan Architects)
The recently developed program for this project anticipates a two phased approach with the first phase providing for the construction of a 14,000 sq ft addition to the south side of the existing structure and abutting the Student Union to provide for an indoor mall like connection. When completed, the existing bookstore would be closed and renovated to complement the new space and to provide a comprehensive facility for the 21st century. Construction scheduled to start in the late summer of 2000.

STUDENT UNION SOLARIUM ($4,046,700) (Architects to be selected)
Schematic studies of the southwest facade of the Student Union are proceeding to establish the feasibility and cost of enclosing a portion of the plaza to create a solarium type environment. This is being done in concert with the ultimate future improvements to the Bookstore.

WELBORN DINING HALL REPLACEMENT ($14,000,000) (Wash, Hatem, Nelson Architects)
Program development is complete and the decision has been made to develop plans for a new dining hall to replace Welborn Hall. The site selected is the location now occupied by Broom Kirk Gymnasium, which will be demolished. The new facility will be a two story 70,000 sq ft structure oriented to permit direct service from Rivers Street. The continuing effort to mitigate Boone Creek flooding will provide an opportunity to develop a significant water feature adjacent to the building thereby greatly enhancing the exterior focus and environment. A skywalk planned to provide ADA and general access directly from the Parking Deck to the campus may also provide direct upper level access to the dining hall. Once completed, the existing Welborn Dining Hall will be demolished and the site redesigned for incorporation as green space into Sanford Hall.

CENTRAL PARKING DECK ($10,700,000) (ODell Associates/Murphy, Burnham & Buttrick Architects)
Plans for a 740 car parking facility including separate space for Police and Parking Operations are in the Construction Drawing phase with an anticipated schedule of receiving bids in December and the start of construction no later than 02/2000. Depending on the difficulty of blasting and removing several thousand cubic yards of rock from the site the facility should be ready for use in the Summer of 2001. The existing ATM operation will be provided for near the ground level of the Deck. A skywalk from the elevator tower will span Rivers Street and provide for easy, accessible access to the central campus.
STUDENT RECREATION CENTER ($16,800,000) (Architects to be selected 12/99)
The proposed structure, designed to replace Broome Kirk Gymnasium, will include an indoor-outdoor swimming pool, climbing wall, basketball courts, locker space and rest room facilities. The site selected for the project is on west campus adjacent to the Stadium parking area. The project will also include the construction of a new soccer playing field in the vicinity of the baseball complex.

BROYHILL INN & CONFERENCE CENTER ($850,000) (Fryday & Doyne Architects)
Program development for guest room renovations and the addition of an elevator complete. Final design in progress. To be bid for completion between Dec 25th and April 1, 2000.

CARILLON TOWER CAP
A new architectural cap for the Carillon tower has been contracted and should be installed within the next 90 days.

VISUAL ARTS CENTER (Boone United Methodist Church) ($2,000,000) (Michael Newman)
The Church is presently completing the new structure and will begin to relinquish the existing property by December, 1999. Planning is underway to modify the sanctuary building for early use as a gallery, with longer range plans to expand the facility and renovate the classroom building. The adjacent residential structure is to be demolished to provide room for interim parking the future expansion. The firm of Davidson Sash & Door has been awarded a PO for $43,907 for Traco window replacement units with spandrel glass as designed by the Architects.

REPAIR & RENOVATION PROJECTS 1999-2000 - ON HOLD DUE TO THE RESTRICTION ON CAPITAL FUND EXPENDITURES ($2,949,000)
Including roof replacements, a HVAC system for Chapell Wilson, fire alarm upgrades for Duncan Hall, ceiling, data wiring and lighting improvements for Duncan and Smith Wright, and various improvements to roads, walks, drives, utilities, signage and general campus landscaping. Signage replacement similar to the prototype signs at IG Greer and Administration Building are in the process of review and should be ready for installation this month. Advance Planning has been authorized for renovations at Smith Wright Hall and Varsity Gymnasium and engineering will be sought for the replacement of the chillers at Farthing Auditorium. Modifications to the Driving Range Parking Area to add landscaping are in progress.

REGIONAL CHILLER ($3,080,800) - ON HOLD DUE TO CAPITAL FUNDING RESTRICTIONS.
A regional chiller to support the additions/renovations to the Student Union, Bookstore, Chapell Wilson, and D.D. Dougherty is to be designed to replace the need to provide individual units for these several projects. The energy efficiency savings easily justify the combination of the projects.

SELF LIQUIDATING & SPECIAL FUND PROJECTS 1999-2000 include the new Chancellor’s Residence where the site clearing and grading has been completed and preparation has been to proceed with construction once contracts have been approved.

--Hill Street Surface Parking Area ($500,000) (Site Solutions Architects) This project to add 250
surface parking spaces on Hill Street is set for bid on December 7, 1999.
--The pedestrian lighting in the West Campus residential area is to be replaced with the Prairie light.
--Preliminary planning for improvements in the water supply, storage and distribution system will occur in 2000.
--Steam/Condensate Replacement Master Plan - RMF Engineering completing plan development, infrared flyover complete on 9/8.
--Child Care Center Addition/Baseball Pressbox ($250,000) - Open end contract Camille-Alberise - design development in progress.
--Student Union Renovations ($1,000,000) (RDM Architects) - Phase I to start on 11/15 for conversion of the Bowling alley and Peer Career areas.
--Intramural Playing Field ($100,000) - Design in progress for the addition of playing fields at State Farm.