I. ANNOUNCEMENTS
A. Senate Office Secretary. Vice Chair Truett introduced Cathy Altice.

B. VISITORS. Vice Chair Truett welcomed visitors and asked them to introduce themselves. (See voting sheet for visitor's names.)

C. SENATE REPLACEMENT.
Senator Butts moved that Steve Millsaps (ECO) be approved to fill one year Business seat beginning in January 2003. Senator Arnold seconded the motion.

VOTE 1. 18 yes 0 no 0 abstain. The motion passed.

D. CHANCELLOR'S ADVISORY COMMITTEE. No report was given as the meeting was canceled due to multiple scheduling conflicts.

E. BOARD OF TRUSTEES. The December 6 Board of Trustees meeting was canceled due to an ice storm. Vice Chair Truett solicited volunteers to attend February 7, 2003 Board of Trustees meeting. No report on the December meeting was given. Questions regarding the athletic fee that was on the agenda of the December meeting were raised. Senator Moore requested that Chair Gates' letter to the BOT regarding the matter be made a part of the senate record. Senator Weitz asked Provost Durham whether there is information yet to be considered before a decision will be made. Provost Durham responded that he was not aware of any. Weitz also asked whether any action on the recommendation from Football Enhancement Committee was taken. Provost Durham responded that none has. Weitz requested that the members of Football Enhancement Committee be named. Provost Durham responded that the list could be obtained by calling Kathy Roark.

II. VISITORS
A. Kim Buchanan - Red Cross Blood Drive. Ms. Buchanan handed out a brochure entitled "Who May Recycle Life?," a blood donor eligibility guide, and an announcement of a December 11 blood drive sponsored by ASU Health Promotions for Faculty and Staff. She encouraged
faculty to consider donating blood and solicited questions. Senator Rardin asked whether donors would be informed of blood problems revealed by test screens on denotations. Buchanan said that donors would be informed. Senator Hall asked whether specific groups were excluded. Buchanan responded that lifestyle and travel history were factors for eligibility and referred senators to the brochure "Who May Recycle Life" for specifics.

B. Alan Mueller -- Graduate Student Association Senate. Mueller, GSAS Parking Committee Head submitted a Graduate Student Association Senate Parking Committee Recommendation for consideration of support from Faculty Senate. The recommendation is to allow the integration of Graduate Assistant Parking into all faculty and staff parking spaces. This is in response to Parking and Traffic's plan to move graduate assistants from Raley to Stadium Parking lot. Some senators expressed concern that graduate assistants have convenient parking; other senators expressed regret that faculty parking concerns were a more pressing issue for the senate. Vice Chair Truett referred the matter to Welfare of Students Committee for consideration.

III. MINUTES
Senator S. Simon moved to approve the 14 October Minutes. Senator Allen seconded the motion. Senator Weitz requested that motions from the Academic Policy Committee be included as items under New Business. The action was taken by unanimous consent.

VOTE 2. 19 yes 0 no 0 abstain. Motion to approve Minutes as amended passed.

Senator Allen moved to approve 11 November minutes. Senator Lambert seconded the motion. Senator Weitz moved that the wording of the motions named in the minutes be included in the minutes. Senator Rardin responded that the wording was in the agenda for the November 11 meeting and all the motions that passed were passed as written. Senator Koch noted that the report on vote 8 was missing from the minutes and moved that it be included. The actions were taken by unanimous consent. Action on the motion to approve the minutes was postponed to the next senate meeting so that the amendments could be put in print.

IV. STANDING COMMITTEE REPORTS
A. FACULTY HANDBOOK COMMITTEE
1. FS02-03/12-01 - Motion Regarding Handbook Changes-
Recommend that all part-time faculty be hired with the title "Lecturer," even if they might teach full time for one semester a year.

Recommend that only part-time faculty teaching at least eighteen (18) credit hours in an academic year have governance rights as defined in ARTICLE II Section 2 of the faculty Constitution.

Recommend that no part-time faculty have voting or governance rights in any personnel activity, including voting for members of or serving on Personnel Committees/Search Committees or the
Faculty Grievance or Due Process committees or voting for chair retention. Recommend adoption of the amendments as described below to the Faculty Constitution and to the Faculty Handbook. Recommend adoption of the changes specified below in the section "Miscellaneous changes to the Faculty Handbook."

Rationale:
Lecturer has been removed as a faculty rank and is instead only a faculty title. The Handbook needs to be revised in various places to make it consistent with that changed status. However, a question has been raised whether the prohibition in Faculty Constitution Art II ss2 of Adjunct Faculty from participation in governance is qualified in any way by the subsequent part-time identification in that section. A related question arose whether part-time faculty who have continuously been employed and would like to participate in governance were excluded from participation because they held titles designated as Adjunct. Quite a few part-time faculty teach 2 courses or 6 hours per semester; but the FH does not provide for their role in faculty governance. After consideration, the committee supports governance responsibilities only for those faculty who teach at least 18 hours per year. Since many part-timers are hired on contracts where they teach 2 courses one semester and 4 the next, and are thus on a teaching par with those part-time faculty who hold 3+3 contracts, and thus receive benefits, we recommend enfranchising them with the exceptions of responsibility for personnel actions as noted in the next paragraph.

Presently, part-time faculty teaching more than 6 hours in a semester cannot vote for DPC/Search committee members or serve on either committee. Presently, they can vote for members of the Faculty Grievance Committee and the Faculty Due Process Committee, but they cannot serve on those committees. Presently, they can vote on the retention of a department chair during any required periodic reopening of the chair position. Amendments recommended to the Faculty Constitution and the Faculty Handbook. Senator Butts moved that the motion be amended as follows: delete ‘credit hours’ and replace it with ‘hours’. Senator Rardin seconded the motion. Senator Butts’ rationale is that contact hours for science labs are not equivalent to credit hours for labs, and an instructor may teach a lab of four contact hours per week that has one or zero credit hour. Senator Weitz noted that studio courses offered by the Art department have a similar discrepancy between contact hours and credit hours, but the motion to amend would affect Lecturers adversely in such cases. A vote on the motion to amend was taken.

VOTE 3. 4 yes, 8 no, 7 abstain. Motion to amend did not pass.

Senator Koch expressed his concern that eliminating adjunct status for some part time people would mistakenly enfranchise people with a power to effect curriculum as they would have no long-term interest in the curriculum. Senator Woodworth responded that Koch’s point was moot as the same could be said of tenure track people who are yet untenured. Senator Butts asked whether Lecturers would be enfranchised in the fall semester when it would not yet be
determined that they will meet the annual requirement of 18 credit hours. Senator Moore responded that they would not be enfranchised unless they had a signed contract insuring that they meet the 18 credit hours requirement. Senator Arnold pointed out that the requirement of 18 credit hours would adversely affect a large number of lecturers in the English department. Senator Weitz reported that at a provost’s breakfast none of the faculty present opposed enfranchising lecturers who teach 18 credit hours annually. Senator Hall expressed concern that an expectation of committee work without a commitment of tenure from the institution would be an undue burden on Lecturers. Senator Moore responded that participation would be voluntary.

Vice Chair Truett noted that the 25 minutes time limitation had expired on the discussion of the motion. Woodworth moved to extend time for further discussion. Senator Yaukey seconded the motion. Senator Allen stated that she would vote against the motion to extend debate. Senator Rardin stated that he would vote to extend if senators who had not yet spoken had additional concerns. A few senators indicated that they did have additional concerns.

VOTE 4. 15 yes 4 no 0 abstain. Motion to extend debate passed.

Senator Yaukey noted that the motion raised question concerns of workload equity. She cited the discrepancy between contact hours and credit hours for studio classes. Both Senator Hall and Senator Marking asked whether non-tenure track faculty had been consulted. Senator Moore responded that consulting part time people was not the responsibility of Handbook Committee. Senator S. Simon called the question.

VOTE 5. 14 yes 4 no 1 abstain. The question passed.

VOTE 6 8 yes 8 no 3 abstain. The motion failed to pass.

Senator Moore asked whether we were really going to disenfranchise part time people. Senator Marking moved to forward the motion to Part Time Faculty Committee for input. Senator Rardin pointed out that the motion was out of order as the senate has completed its business on this matter by voting down the motion. The rule on the point of order was read aloud by Senator Allen in her capacity as Senate Parliamentarian. Vice Chair Truett ruled the motion out of order. Senator Marking moved that the motion be reconsidered. There was no second. Senator Woodworth moved to send the report to the Non-Tenure Track Faculty Committee. Senator Muir seconded the motion. Senator Rardin again objected that the motion is out of order citing that a motion to reconsider had not been seconded let alone voted on and passed. Senator Woodworth stated that her intention was to second the motion to reconsider. Vice Chair Truett ruled that the motion is out of order and instructed the senate to return to the agenda.
Senator Butts challenged the ruling of the chair. The Parliamentarian and two additional senators focused on a copy of Roberts Rules of Order to determine what to do next. The senate proceeded with the agenda.

B. BUDGET COMMITTEE REPORT.
1. FS02-03/12-02 – Motion Regarding Student Fees for Athletic Facilities - Motion: The Faculty Senate believes that given the current economic conditions in the state and on campus, raising student fees for athletic facilities should not be given priority at this time. Further, the Faculty Senate suggests that the Appalachian State University Foundation seek donations for the construction of athletic facilities and that these projects be prioritized and undertaken only when sufficient private funding is raised for their completion. Senator Abbott moved that the motion be modified to include the phrase ‘in an order that benefits the larger number of student athletes’ after the word ‘prioritized’. His rationale is to protect sports programs that are less popular than football. In response, Senator Anderson asked would it not be better to strike the phrase ‘and that these projects be prioritized’. By unanimous consent the phrase was struck from the motion. Senator Moore asked whether the motion wasn’t reassigning the charge of the Yosef Club to University Foundation. Provost Durham responded that it would not.

2. The Motion as Amended- Motion: The Faculty Senate believes that given the current economic conditions in the state and on campus, raising student fees for athletic facilities should not be given priority at this time. Further, the Faculty Senate suggests that the Appalachian State University Foundation seek donations for the construction of athletic facilities and undertaken only when sufficient private funding is raised for their completion.
Vote on the motion as amended.

VOTE 7. 15 yes 0 no 0 abstain. The motion as amended passed.

C. ACADEMIC POLICY COMMITTEE REPORT
1. FS02-03/12-03 – Motion Regarding Review of Administrators
Motion: Administrators in the Office of Academic Affairs be reviewed by faculty on a regular basis, beginning their third year and every three years thereafter.
Rationale:
Currently, department chairs and deans are reviewed by faculty on a regular basis. Administrators in the Office of Academic Affairs are the chief academic officers of the university.
Feedback from faculty is necessary for adequately performing in these positions.

Senator K. Simon asked for a clarification of who will be subject to the review. Provost Durham pointed out that it could be assistant as well as associate Vice Chancellors. Senator Weitz pointed out that the provost is to be included as well. By unanimous consent the parenthetical remark
‘(including the provost and assistant and associate vice chancellors)’ was inserted after ‘Office of Academic Affairs’. Senator Arnold questioned whether it is reasonable for faculty to evaluate vice chancellors when most don’t have the knowledge required to do an evaluation. Senator Weitz responded that faculty could consult the web page to find out what vice chancellors should be doing, that the motion did not state explicitly which faculty would do the evaluations, and that the motion did not state how the evaluation would be conducted. Senator Moore stated that it would take a lot of work, but that it could be done effectively.

At 5:37 p.m., Senator Allen noted a lack of quorum. As the senators rose to leave the room Senator Marking called attention to a letter she gave to faculty senators regarding Teachers’ and State Employees’ Retirement System.

Respectfully submitted,
Patrick Rardin.

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**APPALACHIAN STATE UNIVERSITY - FACULTY PRESENT AND VOTING SHEET**

**November 11, 2002**

Voting Symbols: Y = yes N = no A = abstain

Harvey Durham, Ex-officio

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VOTE 1: Motion on Senate Replacement.
VOTE 2: Motion to Approve Oct. 14, 2002 Minutes as Amended.
VOTE 3: Motion to Amend FS02-03/12-01- Regarding Deletion of "Credit Hours" in Handbook
VOTE 4: Motion to Extend Debate
VOTE 5: Call the Question on FS02-03/12-01- Regarding Workload Equity
VOTE 6: On the motion as written.
VOTE 7: Motion FS02-03/12-02- Regarding Student Fees for Athletic Facilities as amended

VISITORS: Kim Buchanan, American Red Cross – Watauga County; Alan Mueller, ASU Graduate Student Association Senate; Peter Petschauer, ASU Hubbard Center